



## HICS FORM 202: INCIDENT OBJECTIVES

<b>1. Incident Name:</b> NWWIHERC Board of Directors	<b>2. Operational Period:</b> April 3, 2020	<b>3. Incident Location:</b> <b>Teleconference</b>
<b>5. Attendees:</b> Aimee Wollman Nesselth (Coordinator), Natasha Cardinal (Secretary), Candi McConnell, Brittany Fry), Dr. Krantz (Medical Advisor), Bob Lindberg (Vice Chair), Mark Manning		

TOPIC	DISCUSSION
Information	Due to the COVID-19 Pandemic all in person meetings have been suspended. This will brief to all others to get to their next meetings.
Call to Order	The meeting was called to order at 0803 by Bob Lindberg.
Additions to the Agenda and Announcements	None Motion to accept meeting agenda as written by Mark, seconded by Brittany. Motion approved.
Review of Minutes	The minutes from the March meeting had been distributed previously. No questions or comments. Natasha made a motion to accept the minutes as printed. Mark seconded the motion. The motion was approved.
Financial Update	<p><b>Approval of HERC Coordinator's (Aimee's) March Expenses</b></p> <ul style="list-style-type: none"> <li>Aimee sent her March expenses out to the Board for review. Most travel was over by March 11 due to the COVID-19 response and Safer at Home order. Aimee did spend three days at the State Emergency Operations Center assisting on the Surge Task Force. Motion to approve the March expenses by Natasha and seconded by Mark. Motion was approved.</li> </ul> <p><b>Budget for Budget Period 1 (19-20)</b></p> <ul style="list-style-type: none"> <li>Aimee has not received the fiscal agent update for March, so no updates to the budget since our last Board of Director meeting.</li> </ul> <p><b>Status of Funding Opportunity for BP20-21</b></p> <ul style="list-style-type: none"> <li>This grant has been received by the Office of Preparedness and Emergency Health Care and is currently being prepared for submission.</li> <li>There is also a Funding Opportunity Announcement for Emergency Funding that may come through the HERCs. No idea how much or when that may arrive.</li> </ul>
Advisory Group Updates	<ul style="list-style-type: none"> <li>The last meeting was a brief Teleconference meeting as opposed to an in-person meeting. Listened to reports from all regions in the State. Everyone is facing similar challenges with planning and preparation.</li> </ul>
COVID-19 Preparedness and Response	<p><b>Situational Awareness: Aimee has been attending or hosting the following meetings:</b></p> <ul style="list-style-type: none"> <li>Hospital and Clinic Calls M,W,F 1100</li> <li>Long Term Care/HHH, Weekly Thursdays, 1000</li> <li>Participating in WWPHRC Calls and State Public Health Daily</li> <li>Listening in on SEOC Calls daily as able 0900 and 1600</li> <li>Attending County Calls as able and invited (Barron, Chippewa, Eau Claire).</li> <li>HERC Coordinators taking turns as resource to SEOC Surge Task Force</li> <li>Pushing questions and concerns up to SEOC daily.</li> <li>HERC Huddles calls M,W,F 1800</li> </ul>

TOPIC	DISCUSSION
	<ul style="list-style-type: none"> <li>• Have attended various DHS calls with DQA</li> <li>• Outreach to NE MN and Metro Healthcare Coalition Coordinators</li> </ul> <p><b>PPE</b></p> <ul style="list-style-type: none"> <li>• Limited PPE supplies have been sent to County and Tribal EMs. They each received two boxes of N95 each (total of 40 masks).</li> </ul> <p><b>Healthcare Volunteers being directed to WEAVR</b></p> <p><b>Web Site:</b> Resources being restructured. Became difficult to manage with so much information changing rapidly.</p>
<b>Old Business:</b>	<p><b>Exercises and Training:</b> All postponed or canceled until further notice.</p> <p><b>By Laws:</b> on hold</p> <p><b>Rural Health Clinic Project Approved via email vote.</b> Letter will be sent to Osceola and Cumberland to move forward.</p> <p><b>YTD Regional Work Plan</b>—ASPR has extended deadlines by 90 days.</p> <p><b>Decon Spending:</b> Account is set up with Grainger. Would like to make purchase of filters.</p>
<b>New Business</b>	None
<b>Adjournment Next Meeting</b>	<p>Motion to adjourn at 0833 by Mark, seconded by Natasha. Motion approved.</p> <p><b>Next Meeting will be May 1, 0800-0930, Teleconference. Stay Healthy!</b></p>
<b>5. Prepared by:</b>	Aimee Wollman Nesseth