

HICS FORM 202: INCIDENT OBJECTIVES



1. Incident Name: NWWIHERC Board of Directors	2. Operational Period: April 6, 2018 0900-1000	3. Incident Location: Mosaic Telecom Training Room, Cameron
5. Attendees: Aimee Wollman Nesseth (Coordinator), Brian Kaczmarek (Polk County PH-Vice Chair), Dave Salter (MCHS-Eau Claire-Chair), Rob Goodland (RTAC Coordinator), Patricia Subera (Tribal-LCO), Randy Books (WEM), Wayne Street (Trauma-MCHS-Eau Claire), Paul Krantz (Medical Advisor), Lacey Huset, Kyle Shafer Phone: Bob Lindberg (Hospital-Cumberland Healthcare)		

TOPIC	DISCUSSION
Call to Order	Meeting called to order at 0900 by David Salter
Review of Minutes	The minutes from the March meeting had been distributed previously. No questions or comments. Bob moved to accept the minutes. Patty seconded the motion. The motion was approved.
Financial Update	<p>Budget Period 1 through March, 2018.</p> <ul style="list-style-type: none"> No questions expressed. Paul Krantz moved to accept the financial report as presented. Bob seconded the motion. The motion was approved. <p>Approval of HERC Coordinator's (Aimee's) March Expenses</p> <ul style="list-style-type: none"> Wayne made a motion to accept the HERC Coordinator's March Expenses as shared. Bob seconded the motion. Motion approved. <p>Scholarship Updates:</p> <ul style="list-style-type: none"> To date, over \$18,500 has been awarded for scholarships.
RTAC Updates	<ul style="list-style-type: none"> The hospital trauma re-designation process. Rob continues to meet with the hospitals in the region who are working toward being designated trauma centers. The hope is all hospitals will be designated in the coming months. Meeting was held on March 27. Priorities were set to spend down remaining funds for Budget Period 1. Rob will be out of the country April 23-May 2. Wayne will be the "back up" for any RTAC concerns. Active Shooter exercise coming up in Eau Claire Sunday, May 20, 2018. Rob has been attending planning meetings.
Medical Advisors	<ul style="list-style-type: none"> No updates at this time.
Old Business:	<p>Hazard Vulnerability Analysis</p> <ul style="list-style-type: none"> The region has held two teleconferences to complete the Regional HVA. There was a miscommunication for the third opportunity. The HVA is now due. Aimee and Rob completed the remaining elements of the tool. Reviewed and discussed. Motion by Brian to approve and submit the tool as completed. Randy seconded the motion. Motion approved. <p>Advisory Board Updates</p> <ul style="list-style-type: none"> The Office of Preparedness and Emergency Healthcare has shared a DRAFT budget for the upcoming Budget Period 1 Supplemental (July 1, 2018-June 30, 2019). They have made the decision to NOT renew the Medical Advisor positions in any of the regions. They have left it up to the Regions to decide if the regions want to use regional funds to support the Medical Advisor position. DRAFT Budget:

TOPIC	DISCUSSION
	<ul style="list-style-type: none"> ▪ \$102,000 BP1 Carryover ▪ \$28,000 BP1 Supplement Funding ▪ \$28,000 Anticipated BP1 Regional BP1 Carryover <p style="text-align: center;">TOTAL: \$158,000</p>
New Business	<p>Elections</p> <ul style="list-style-type: none"> • Group did not feel the need for a nominating committee for the Annual meeting Board of Director’s positions that will be up for election. Aimee will send out a Coalition wide email asking for interested individuals to fill the seats up for election. <p>Bylaws</p> <ul style="list-style-type: none"> • Aimee noted that we need to review the By Laws and make some changes including the name of the Coalition and fiscal agent information. <p>Annual Conference</p> <ul style="list-style-type: none"> • June 5, 5-8 p.m. WITC Rice Lake. Guest speaker will be David Rozell, new Section Chief for OPEHC. He comes from California and has experience in Public Health Emergency Preparedness. • The Board made the decision to hold the next Membership Meeting in conjunction with the annual meeting, therefore, cancelling the Friday, June 1, 1000-1200 meeting. <p>Request for Emergency Trailer Supplies for Chippewa County</p> <ul style="list-style-type: none"> • Aimee received a request for financial help to replace expiring materials on the Chippewa County Emergency Management Trailer. Discussion regarding funding as long as a MOU is created and signed indicating a willingness to share the Emergency Trailer with other counties in the event of a disaster and as requested.
Adjournment Next Meeting	<p>Motion to adjourn by Randy at 0955. Patty seconded the motion. Motion approved.</p> <p>Next Meeting will be May 4 from 9:00 am – 10:00 am, via teleconference.</p>
5. Prepared by : Aimee Wollman Nesseth	