

HICS FORM 202: INCIDENT OBJECTIVES



1. Incident Name: NWWIHERC Board of Directors	2. Operational Period: March 1, 2019 0900-0930	3. Incident Location: Teleconferenece
5. Attendees: Aimee Wollman Nesseth (Coordinator), Bob Lindberg (Vice-Chair), Mark Manning, Randy Books, Barb Wickstrom, Wayne Street, Jon Schultz, Rob Goodland, Brittany Fry, and Dr. Krantz		

TOPIC	DISCUSSION
Call to Order	Meeting called to order at 0903 by Vice-Chair Bob Lindberg
Additions to the Agenda	No additions to the agenda. Motion to approve the agenda was made by Jon, seconded by Randy. Motion approved.
Review of Minutes	The minutes from the February meeting had been distributed previously. No questions or comments. Barb moved to accept the minutes. Jon seconded the motion. The motion was approved.
Financial Update	<p>Approval of HERC Coordinator's (Aimee's) February Expenses</p> <ul style="list-style-type: none"> Mark made a motion to accept the HERC Coordinator's February Expenses as shared. Randy seconded the motion. Motion approved. <p>Budget for Budget Period 1 Supplemental</p> <ul style="list-style-type: none"> Scholarships – We have awarded over \$26,000 for scholarships. Aimee is confident the \$30,000 designated for scholarships will be expended by the end of the fiscal year. Glad to see so many individuals are taking advantage of this opportunity for funding. No changes since last Budget report from fiscal agent. <p>Funding Opportunity for 2019-2020</p> <ul style="list-style-type: none"> The Funding Application Opportunity (FOA) for the 2019-20 Healthcare Preparedness Program (HPP) Grant from the Federal Government was expected at the end of January. To date, it has not been released. State is hoping it will be released today. Historically the latest it has been released is mid-March. Once this is released we will have a better understanding of our funding for next fiscal year beginning July 1, 2019.
Old Business:	<p>Medical Advisor Position</p> <ul style="list-style-type: none"> The contract for Dr. Krantz's position as Medical Advisor has been fully executed and signatures obtained. Aimee is now working with Mayo to get invoicing set up. <p>Discipline Specific Regional Projects</p> <ul style="list-style-type: none"> Rapid Tag system and Pink Vests have been purchased and delivery set up. Aimee will now work on getting the slings purchased and will organize distribution to the 61 Nursing Homes in our region. Randy asked Aimee to call Rob D. to finalize Rapid Tag System purchase. <p>Advisory Group Incorporation Discussion</p> <ul style="list-style-type: none"> Aimee shared a document created by Dr. Liu (Medical Advisor for Region 7-Milwaukee area) regarding Guiding Principles for the Incorporation of the Advisory Group. Discussion by Board felt this document incorporates everything we are hoping to see in the final By Laws and Articles of Incorporation. Motion by Barb and seconded by Jon to support the concepts in this document as the Advisory Group moves forward to explore Incorporation. Motion approved. <p>Coalition Surge Test Update</p>

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	<ul style="list-style-type: none"> • A planning meeting/teleconference was held this past week with Aimee and the Contractors hired for the CST and representatives from the participating hospitals and EMS agencies. Aimee has learned from a couple of the other HERC Coordinators how their CSTs went this week and will be creating some additional documents to be utilized in our Regional CST March 19. Please watch for emails coming in the next week or so to evacuating hospitals, receiving hospitals, and an invitation to Leadership to the Facilitated Discussion at the next Membership meeting on April 5. Bob stated he was on the planning meeting phone call and felt the information provided was helpful in Cumberland Healthcare’s planning for the exercise.
New Business	<p>No new business</p> <ul style="list-style-type: none"> • Aimee states she feels the rest of this fiscal year is pretty well set up in terms of upcoming training and exercises. We aren’t able to do much planning for the next fiscal year until we have an understanding of what Grant will require and what our budget will look like. • Dr. Krantz asked a clarifying question regarding Mayo Clinic Medical Transport’s level of participation in the upcoming Ebola Exercise with Sacred Heart Hospital and ECFD. Aimee stated MCMT played in the state exercise. Since this exercise will be held strictly in Eau Claire County, they will not be asked to participate as a player. However, Aimee will extend an invitation to Kirk to come as an observer at ECFD to share their expertise with setting up for an Ebola or highly infectious patient transport.
Adjournment Next Meeting	<p>Motion to adjourn by Randy. Seconded by Jon. Motion approved.</p> <p>Next Meeting will be April 5, 0900-1000 in person at Mosaic Telecom Training Room, Cameron, WI</p>
5. Prepared by : Aimee Wollman Nesseth	