

## HICS FORM 202: INCIDENT OBJECTIVES



<b>1. Incident Name:</b> NWWIHERC Board of Directors	<b>2. Operational Period:</b> November 2, 2018 0900-1000	<b>3. Incident Location:</b> <b>Teleconference</b>
<b>5. Attendees:</b> Aimee Wollman Nesselth (Coordinator), Brian Kaczmariski (Chair), Bob Lindberg (Vice-Chair), Natasha Cardinal, (Secretary), Rob Goodland (RTAC Coordinator), Dr. Paul Krantz (HERC Medical Advisor) Jon Schultz, Mark Manning, Wayne Street, Brittany Fry.		

TOPIC	DISCUSSION
<b>Call to Order</b>	Meeting called to order at 0903 by Chair Brian Kaczmariski
<b>Review of Minutes</b>	The minutes from the October meeting had been distributed previously. No questions or comments. Bob moved to accept the minutes. Mark seconded the motion. The motion was approved.
<b>Financial Update</b>	<p><b>Approval of HERC Coordinator's (Aimee's) October Expenses</b></p> <ul style="list-style-type: none"> <li>Bob made a motion to accept the HERC Coordinator's October Expenses as shared. Natasha seconded the motion. Motion approved.</li> </ul> <p><b>Budget for Budget Period 1 Supplemental</b></p> <ul style="list-style-type: none"> <li>Scholarships – We have \$30,000 designated for scholarships, and about \$15,500 has been claimed.</li> <li>Current expenditures: \$14,200 primarily in travel expenditures and scholarship reimbursements.</li> <li>There is a strong chance of receiving additional Carry Over funds, however the amount and the timing is unclear at this time.</li> <li>Bob moved to accept the budget report. Seconded by Brittany. Motion passed.</li> </ul>
<b>Old Business:</b>	<p><b>Medical Advisor Position</b></p> <ul style="list-style-type: none"> <li>No updates.</li> </ul> <p><b>bParati Workshop</b></p> <ul style="list-style-type: none"> <li>This was held October 16-17. We had 7 people attend from the NWWIHERC: Aimee, Rob, Dr. Krantz, Rich Schahczinski, Brandy Thimm, Andrea Williams, and Brittany Fry. Good experiences shared, views on healthcare, efforts to move EMS out of DOT and into healthcare, positives and negatives of going different ways of profit/non-profit and strategic planning. The need to become a legal entity, a "thing", was emphasized.</li> </ul> <p><b>Training Request Update</b></p> <ul style="list-style-type: none"> <li>Disaster Preparedness and Community Infrastructure: Confirmed: <b>June 24-25, 2019</b>, WITC, New Richmond Campus</li> </ul> <p><b>Teleconference Options</b></p> <ul style="list-style-type: none"> <li>This meeting will be scheduled this month with the CEO and IT personnel at Mosaic Telecom.</li> </ul>
<b>New Business</b>	<p><b>Incorporation Conversation</b></p> <ul style="list-style-type: none"> <li>At the bParati workshop it was shared that it is possible for the Advisory Group to incorporate with 7 chapters (each regional HERC). The question becomes how to provide the continuity (with the group being primarily volunteers). The Advisory Group may need to consider hiring staff. The state does not see themselves written out of the process. Next advisory group is November 16 in the Dells, and hopefully there is a motion to move in some direction.</li> <li>There will need to be several things written into the bylaws so regions are still getting equitable funding from the grant, but will be able to keep any funds raised by each region.</li> </ul>

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	<ul style="list-style-type: none"> <li>• There was discussion regarding the difference between a fiscal agent and a fiscal sponsor. Right now we are operating with a fiscal sponsor. Technically they are the owner of everything we purchase.</li> </ul> <p><b>Virtual Exercise</b></p> <ul style="list-style-type: none"> <li>• This will be held on November 7 and 8<sup>th</sup>. A RAVE alert will be sent in the afternoon on the 7<sup>th</sup>. Please acknowledge the drill. On the 8<sup>th</sup>, from 0830-1100, over 50 agencies will be participating, testing their abilities to surge and an opportunity to talk about their plans and partnerships.</li> </ul> <p><b>Opioid Mini-Grant:</b></p> <ul style="list-style-type: none"> <li>• Aimee submitted an application on November 1. We requested \$160,000 for three projects (\$20,000 per agency): <ul style="list-style-type: none"> <li>○ NWWIHERC will collaborate with a faith-based organization, Northwest Synod of Wisconsin, by purchasing a DVD and book series to assist with educating congregations and communities on addiction. HHS has also published an Opioid Toolkit that is intended for use in Faith-Based Communities. It provides a strategic framework to get faith-based communities involved in this effort. We can print copies of that and distribute in the region.</li> <li>○ We applied on behalf of St. Croix, Dunn, Sawyer, Bayfield Public Health Departments and the Lac Courte Oreilles Tribal Health Clinic to provide additional training and education to enhance or revitalize their Drug Endangered Children programs. NWWIHERC will subcontract with Arbor Place, Inc. in Menomonie.</li> <li>○ We also applied on behalf of the Red Cliff Tribal Health Clinic and the NWWIRTAC to purchase handheld WISCOM radios to enhance communication where cell coverage is particularly poor.</li> </ul> </li> <li>• Brittany applied on behalf of the Western WI Public Health Readiness Consortium and her members. They have several activities. <ul style="list-style-type: none"> <li>○ Creating a database that helps identify substance use using GIS</li> <li>○ Creating a menu of resiliency apps for local schools to distribute. Gift cards to purchase the apps will be provided.</li> <li>○ Positive parenting campaign to help reduce risk behaviors</li> <li>○ Health Literacy campaign – flash drives to hand out and magnets with basic messaging</li> <li>○ \$\$ to support law enforcement activities.</li> </ul> </li> </ul> <p><b>Ebola Funds</b></p> <ul style="list-style-type: none"> <li>• Aimee reported that we participated in the Interstate Ebola Transport exercise on October 25, 2018. Sacred Heart Hospital (our regional Category Two Assessment Hospital) served as the EMS transfer point for the patient for the purpose of the exercise. Mayo Clinic Medical Transport received a “patient” from Baraboo EMS coming from St. Mary’s in Madison and continued to the University of MN hospital which is the FEMA Region 5 Treatment hospital. Many lessons learned. Eau Claire Fire, who is also an identified EMS transport agency within Eau Claire County observed.</li> <li>• Aimee made a request for the Board to approve the purchase of two Isopods for Eau Claire Fire: 1 for training and 1 for real events. Motion made by Bob and seconded by Mark to make this purchase from our existing Ebola Funds.</li> </ul> <p><b>Regional Response Plan:</b></p> <ul style="list-style-type: none"> <li>• This is a grant requirement this year. ASPR has provided a detailed outline and template. Robbie Deede, HERC Coordinator for Region 2, has offered to write this plan with the understanding that each HERC will need to localize the plan. He has provided a contract proposal asking for each participating HERC to provide \$2500 in compensation. Mark made a motion to dedicate \$2500 toward this contract, Jon seconded. Motion approved.</li> </ul>

TOPIC	DISCUSSION
	<p data-bbox="338 136 842 164"><b>National Healthcare Coalition Conference</b></p> <ul data-bbox="386 172 1913 237" style="list-style-type: none"><li data-bbox="386 172 1913 237">• This conference will be held November 27-29, 2018 in New Orleans. Aimee, Dr. Krantz, Bob Lindberg, Mark Manning, and Dr. Dorothy Novak will be attending.</li></ul>
<p data-bbox="86 282 239 342"><b>Adjournment Next Meeting</b></p>	<p data-bbox="338 282 1140 310">Motion to adjourn by Bob. Seconded by Brittany. Motion approved.</p> <p data-bbox="338 318 1734 345"><b>Next Meeting will be December 7, from 9:00 am – 10:00 am, In person at Mosaic Telecom Training Room, Cameron.</b></p>
<p data-bbox="86 394 268 480"><b>5. Prepared by :</b> Aimee Wollman Nesseth</p>	