

HICS FORM 202: INCIDENT OBJECTIVES



1. Incident Name: NWWIHERC Board of Directors	2. Operational Period: October 4, 0900-1000	3. Incident Location: Mosaic Telecom Training Room, Cameron, WI
5. Attendees: Aimee Wollman Nesseth (Coordinator), Bob Lindberg (Vice-Chair), Natasha Cardinal (Secretary), Robert Goodland, (RTAC Coordinator), Mark Manning, Brittany Fry, Wayne Street, Randy Books. On the phone: Jon Schultz		

TOPIC	DISCUSSION
Call to Order	Meeting called to order at 0905 by Chair, Bob Lindberg.
Additions to the Agenda	No additions to the agenda. Motion to approve the agenda as written by Mark, seconded by Wayne. Motion approved.
Review of Minutes	The minutes from the September meeting had been distributed previously. No questions or comments. Randy moved to accept the minutes as written. Natasha seconded the motion. The motion was approved.
Financial Update	<p>Approval of HERC Coordinator’s (Aimee’s) September Expenses</p> <ul style="list-style-type: none"> Aimee has been traveling throughout the region to deliver the Pink Vests to the nursing homes. This has been time consuming, but very beneficial to meet with administrators face to face. Randy made a motion to accept the HERC Coordinator’s September expenses as shared. Natasha seconded the motion. Motion approved. <p>Budget for Budget Period 1 (19-20)</p> <ul style="list-style-type: none"> Budget had been sent out previously to the Board. Nothing outstanding. Randy made a motion to accept the budget report, Natasha seconded. Motion approved.
Advisory Group Updates	<ul style="list-style-type: none"> Had meeting on September 27th, 2019 and went well. Meeting was primarily about strategic planning (last was 2016) for the group and figuring out the future, their mission, communication taking effect throughout the 7 regions. There was a facilitator who helped the group work through planning, which included By-Laws. Looked at what was identified back in 2016 and identified what were new additional strengths, weaknesses and identified threats. Most of what was there in 2016 still existed today and carried over. There were additions. This was meant to help the advisory group understand that this is ‘our’ program, and not necessarily the HERC Coordinator’s. HERC coordinators were more or less “silent observers” throughout the exercise/discussion. This took away some of the depth of involving the coordinators day-to-day involvement/work. Marketing strategy is still an issue Minutes from meeting will be distributed and will outline the next steps for the Advisory Group. Follow-up items/small group discussion on possible high-risk activities centered around release on Joker Movie coming out today. Some urban areas have hired contractors to help continue doing drills, but comes with a high expense. Update on using coalition funds on corporation – letter out to ASPR, but no response yet. ASPR stated at one point in time we would be responsible for EEI’s for hospitals and long-term care. They sent a template which is due October 16th. Aimee sent out email asking for additional help/information to hospitals and LTC, and response has been good. We are doing the best we can to collect the information this year and go forward from there. It is not quite clear what ASPR is planning to do with this information (collection and utilized).
Old Business:	<ul style="list-style-type: none"> We have budgeted for 6 people to go to National Conferences. Request was sent to Board Members first. Right now we

TOPIC	DISCUSSION
	<p>have 4 people registered to go to conferences. Aimee will make an announcement to engaged members and open up.</p> <ul style="list-style-type: none"> • Aimee, Rob, Darren Van Blaricom, Mark Manning: AHEPP. Two additional spots open!!
<p>New Business</p>	<p>Coalition Surge Test:</p> <ul style="list-style-type: none"> • Aimee approached Sacred Heart and Marshfield- Eau Claire to see if they were willing to play. They have both agreed to participate. It becomes increasingly difficult to find ways to meet the 20% of staffed acute inpatient bed number without depending on the same large hospitals every year. Next year could be challenging. We have 4 more years of these tests. Dates are being discussed for March, 2020 after spring breaks, giving us enough time to write AAR before due date. <p>Member Signatures on Preparedness and Response Plans</p> <ul style="list-style-type: none"> • This is a directive by ASPR to distribute plan (done), and get signatures from members. We need to specifically state in our By-Laws what “members” are. We need to have Hospitals, EM, EMS and Public Health. There is a lot of discussion between the HERCs on this because not all Coalitions define “membership” the same way. Barriers to getting signatures were discussed. For some organizations, this would require going through legal and could be very time consuming. Aimee will bring this up with her colleagues to see what others are planning to do. <p>Aimee has accepted an additional contract position regarding CMS Support.</p> <ul style="list-style-type: none"> • Her work will assist in understanding and writing/collating exercise and training resources. <p>Aimee will be on Vacation: October 5-9, 2019, Brian will be covering for Aimee.</p>
<p>Adjournment Next Meeting</p>	<p>Motion to adjourn at 0944. Next Meeting will be November 1, teleconference. 0900-1000</p>
<p>5. Prepared by : Natasha Cardinal and Aimee Wollman Nesseth</p>	