

## HICS FORM 202: INCIDENT OBJECTIVES



<b>1. Incident Name:</b> NWWIHERC Board of Directors	<b>2. Operational Period:</b> December 4, 2020, 0800-0900	<b>3. Incident Location:</b> Teleconference
<b>5. Attendees:</b> Aimee Wollman Nesseth (Coordinator), Bob Lindberg (Chair), Randy Books, Candi McConnell, Darren Van Blaricom, Natasha Cardinal, Brittany Fry, Wayne Street, Jon Schultz, Rob Goodland (RTAC Coordinator)		

TOPIC	DISCUSSION
Call to Order	The meeting was called to order at 0800 by Bob Lindberg.
Additions to the Agenda and Announcements	Motion to approve the agenda with no changes made by Brittany, seconded by Natasha. Motion approved.
Review of Minutes	The minutes from September were sent out prior to the meeting. Motion to approve the minutes by Darren, seconded by Brittany. Motion approved.
Financial Update	<p><b>Approval of HERC Coordinator's (Aimee's) November Expenses</b></p> <ul style="list-style-type: none"> <li>• Another month with not much travel.</li> <li>• Motion by Natasha and seconded by Candi to approve Aimee's November expenses. Motion approved.</li> </ul> <p><b>BP 2 Budget:</b></p> <ul style="list-style-type: none"> <li>• State has changed approach to budget this year. In past we have been able to submit budget with not many follow-up questions. This year most items need to be justified. Budget was approved by State Office. Took longer than typical.</li> <li>• No updated accounting statement this month yet. Aimee will send out once received.</li> </ul>
Advisory Group Updates	<ul style="list-style-type: none"> <li>• No meeting in November. Difficult to recall October's meeting. Mostly reporting out updates.</li> </ul>
Old Business	<p><b>WI National Guard COVID Testing Sites:</b></p> <ul style="list-style-type: none"> <li>• The first mission concluded 12/10/20. We had hired Al Chada to help cover 6 sites. All this fits within budget of first round. WING extension was approved for federal funding through March 19<sup>th</sup>. Emergency Managers are working to submit orders in WebEOC so there are few gaps in testing. There are some requirements for the guard to keep them warm. All requirements were shared on SEOC call on 12/3/20.</li> <li>• Recognizing that these sites moving forward will need to continue support of a site coordinator.</li> <li>• Discussion on new contract to support site managers at WING sites and adjust budget to do so. Motion to approve moving funds around as needed to cover site manager made by Bob, seconded by Darren. Motion approved!</li> <li>• Discussion on locations and needs with each location.</li> </ul> <p><b>Vaccination Planning:</b></p> <ul style="list-style-type: none"> <li>• Initial Stakeholders meeting today being hosted by State. We have not heard how the state plans to allocate allotments coming out in the mid to end of December/beginning of January.</li> </ul>

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	<ul style="list-style-type: none"> <li>• State has identified what they are calling ‘hubs’ within each HERC region. NW Hub has been identified in the Eau Claire area Each will be designated a certain allotment and how they will be distributed will be shared soon. Tier 1a will be for healthcare workers.</li> <li>• The initial release will be very limited and will not come close to covering all healthcare workers in our region.</li> </ul> <p><b>Work Plan Budget Period 2 20-21:</b></p> <ul style="list-style-type: none"> <li>• <b>EMpower data and SVI Index information</b> – Aimee will share at membership meeting next week.</li> <li>• <b>Redundant Communication Drill</b> – we must pick two different modalities of information. Discussion on which two. Suggestion to use RAVE, which has more work involved, but would work. Second suggestion is WISCOM so that it stays familiar and routine.</li> <li>• <b>Preparedness and Response Plan Updates</b> – not much was updated over the last year due to COVID, but we due anticipate updates based on COVID response. Updates will also include acknowledgement of plans with signatures. Aimee will make initial updates and asks that each board member review and make update suggestions.</li> <li>• <b>HVA Meetings</b> – Have taken an approach to do a deep dive of the HVA. Uncertain if we have the bandwidth to complete this year. Either we have a meeting to thoroughly go through the plan or push it back a year and send it out for each entity to complete and send back. Discussion. Decision made by Board to push the “deep dive” back a year.</li> </ul> <p><b>Need to find someone to be the eICS volunteer to assist with rollout:</b></p> <ul style="list-style-type: none"> <li>• This volunteer would be utilized as a ‘superuser’</li> <li>• Bob may have someone in mind.</li> </ul>
<b>New Business</b>	<p><b>Eau Claire County Disaster Trailer Supplies</b></p> <ul style="list-style-type: none"> <li>• Eau Claire County is requesting HERC financial support of approximately \$1600 to support replacement items/costs of disaster trailer. This trailer belongs to County. Trailer supplies are inventoried, organized and rotated out on a monthly basis. This is a county project, not a city project. Have agreed to be available as a regional resource as needed.</li> <li>• Motion to purchase supplies up to \$2,000 to cover shipping costs and supplies made by Jon Schultz, seconded by Randy. Motion approved!</li> </ul>
<b>Adjournment Next Meeting</b>	<p>Motion to adjourn at 0845. Motion approved.</p> <p><b>Next regularly scheduled Meeting will be January 8, 2020. 0800-0900 Teleconference. Stay Healthy and have a Blessed Holiday Season</b></p>
<b>5. Prepared by:</b>	Natasha Cardinal and Aimee Wollman Nesseth