

HICS FORM 202: INCIDENT OBJECTIVES



1. Incident Name: NWWIHCC Board of Directors	2. Operational Period: February 2, 2018 0900-1000	3. Incident Location: Mosaic Telecom Training Room, Cameron, WI
5. Attendees: Aimee Wollman Nesseth (Coordinator), Dave Salter (Chair, Hospital-MCHS-Eau Claire), Rob Goodland (RTAC Coordinator), Dr. Krantz (NWWIHCC Medical Advisor), Patricia Subera (Tribal-LCO), Bob Lindberg (Hospital-Cumberland Healthcare), Randy Books (WEM), Wayne Street (Trauma-MCHS-Eau Claire), Kyle Shafer (St. Croix County Public Health), Natasha Cardinal (At Large-St. Croix County EM). By Adobe Connect: Jennifer Augustine (Long Term Care-Northern Lights).		

TOPIC	DISCUSSION
Call to Order	Meeting called to order at 0903 by Dave Salter, Adobe Connect Meeting room was also open.
Review of Minutes	The minutes from the January meeting had been distributed previously. No questions or comments. Wayne moved to accept the minutes. Randy seconded the motion. The motion was approved.
Financial Update	<p>Budget Period 1 through December, 2017.</p> <ul style="list-style-type: none"> No questions expressed. Bob moved to accept the financial report as presented. Patty seconded the motion. The motion was approved. <p>Approval of HCC Coordinator's January Expenses</p> <ul style="list-style-type: none"> No questions asked. Bob made a motion to accept the HCC Coordinator's January Expenses as shared. Patty seconded the motion. Motion approved. <p>Revised Budget</p> <ul style="list-style-type: none"> The Coalition is expected to submit a revised budget by the end of February to include the additional \$50,000 available. We are able to carry over funds to next year's budget. Aimee presented a draft revised budget. Discussion held. Some funds will be used to purchase multi-victim trauma bags to be available for regional "check out" during large festivals/events, tourniquets for hospital Emergency Departments and Community Health Clinics, and funds up to \$5000 for two WISCOM radio installations at OakLeaf Surgical hospital and the new Marshfield hospital in Eau Claire. Motion approved for Aimee to attend the National Joint Commission Emergency Preparedness Conference in April. Money also budgeted for an additional member of the Coalition to attend this same conference. Motion made by Bob and seconded by Patty to approve the revised budget. Motion passed.
RTAC Updates	<ul style="list-style-type: none"> Three Stop the Bleed Training Kits have arrived in the region. Rob is looking for agencies who would be willing to house and coordinate the "checking out" of these kits within the region. One kit went to Ashland MMC, one to MCHS-Northland. EMS-C is being offered February 2 and 3rd at Hayward Area Memorial Hospital and Amery EMS. PHTLS classes are also coming up. Webster EMS and Township Fire-Eau Claire County. One class in Chetek is already completed. All classes are listed on the Calendar on the website. Active Shooter exercise coming up in Eau Claire with Sacred Heart Hospital and Eau Claire Fire and Rescue. Rob will be clarifying the details of this exercise and see what role the HCC can play.

TOPIC	DISCUSSION
Medical Advisors	<ul style="list-style-type: none"> • Pediatric MCI Kits: Items have been received. A packing party will be happening soon and the kits will be distributed to 15 agencies within the region.
Old Business:	<p>Advisory Board Updates</p> <ul style="list-style-type: none"> • A motion has been passed at the Advisory Group meeting to change the name of the WHEPP (Wisconsin Healthcare Emergency Preparedness Program) to WI HERC (Wisconsin Healthcare Emergency Readiness Coalition) in order to clarify what we do for marketing purposes. The motion also included the recommendation that all 7 regions change their names to follow based on their geographical location. Therefore the new name for the NWWIHCC would be the Northwest Wisconsin Healthcare Emergency Readiness Coalition (NWWI HERC). • Discussion held regarding the name change and the process by which this decision was made at the state/advisory group level. • Bob made a motion to change the name to NWWI HERC to be consistent with the state program. Dr. Krantz seconded the motion. Motion approved. • Aimee shared that though the process had been followed as requested, ASPR has declined the request to use grant funds for 501c3 legal or incorporation fees. Each of the 7 HERCS are strongly encouraged to find another way to move this process forward.
New Business	<p>Exhibitor Booth at Under One Roof Conference</p> <ul style="list-style-type: none"> • Dave Sletten, Douglas County EM, and member of the planning committee for Under One Roof conference, has asked if the NWWI HERC would like to have an exhibitor's booth at the conference. The cost is \$250. It will also need to be staffed during the conference. Dr. Krantz made a motion to spend \$250 to market our NWWI HERC. Randy seconded the motion. The motion was approved. <p>Scholarships</p> <ul style="list-style-type: none"> • Aimee shared that only 27/80 scholarships have been awarded at this time. Aimee asked if the board would consider opening the scholarships to "first come, first served", as opposed to limiting each agency to only 2 scholarships. Wayne made a motion to open scholarships to "first come, first served". Bob seconded the motion. The motion was approved.
Other Business	<p>Birkie</p> <ul style="list-style-type: none"> • Aimee and Rob will be attending the Birkie on February 24, 2018. We will NOT be utilizing the EM Track application for patient tracking this year as connectivity issues have not improved at several of the aid stations. However, John Kruk, WISCOM SME is working with the local hospital, EMS, and EOC to utilize WISCOM radio and amateur radio to track patients.
Adjournment Next Meeting	<p>Motion to adjourn by Randy at 0957. Patty seconded the motion. Motion approved. Next Meeting will be March 2nd, 2018 from 9:00 am – 10:00 am, teleconference.</p>
5. Prepared by : Aimee Wollman Nesseth	