

## HICS FORM 202: INCIDENT OBJECTIVES



<b>1. Incident Name:</b> NWWIHERC Board of Directors	<b>2. Operational Period:</b> May 4, 2018 0900-1000	<b>3. Incident Location:</b> Teleconference
<b>5. Attendees:</b> Aimee Wollman Nesselth (Coordinator), Dave Salter (MCHS-Eau Claire-Chair), Rob Goodland (RTAC Coordinator), Patricia Subera (Tribal-LCO), Wayne Street (Trauma-MCHS-Eau Claire), Paul Krantz (Medical Advisor), Jennifer Augustine (Northern Lights), Jon Schultz (Eau Claire Fire Department).		

TOPIC	DISCUSSION
Call to Order	Meeting called to order at 0900 by David Salter
Review of Minutes	The minutes from the April meeting had been distributed previously. Aimee noted she had spelled Paul Krantz's name incorrect. Will correct. Patty moved to accept the minutes. Jon seconded the motion. The motion was approved.
Financial Update	<p><b>Budget Period 1 through March, 2018.</b></p> <ul style="list-style-type: none"> <li>No questions expressed. Jon moved to accept the financial report as presented. Patty seconded the motion. The motion was approved. April expense reports have not been sent to Aimee yet.</li> </ul> <p><b>Approval of HERC Coordinator's (Aimee's) April Expenses</b></p> <ul style="list-style-type: none"> <li>Dr. Krantz made a motion to accept the HERC Coordinator's April Expenses as shared. Patty seconded the motion. Motion approved. Dave will send an email to Christine Daws at Helping Hands noting the expenses have been approved. Aimee had already submitted for reimbursement for the Joint Commission Conference.</li> </ul> <p><b>Scholarship Updates:</b></p> <ul style="list-style-type: none"> <li>All \$20,000 of scholarship funds have been awarded.</li> </ul>
RTAC Updates	<ul style="list-style-type: none"> <li>The next RTAC meeting will be held on May 22.</li> <li>Meeting with Rusk County Memorial Hospital and the new Marshfield Hospital in Eau Claire regarding Trauma Designation</li> <li>Active Shooter exercise coming up in Eau Claire Sunday, May 20, 2018. Rob has been attending planning meetings. UWEC, ECFD, Emergency Management, Sacred Heart and Mayo Clinic Health System-Eau Claire will be participating in the exercise.</li> <li>June 9<sup>th</sup> is the Annual Be Somebody EMS Recruiting Event in Brule, WI, 11:00-3:00 p.m. All are invited.</li> </ul>
Medical Advisors	<ul style="list-style-type: none"> <li>We are ready for the packing party for the Pediatric MCI Bags.</li> </ul>
Old Business:	<p><b>HERC Coordinator and RTAC Coordinator Job Interviews</b></p> <ul style="list-style-type: none"> <li>Aimee has completed her interview and should hear if the contract will be offered later today. Rob's interview is scheduled for May 7<sup>th</sup>, by phone.</li> </ul> <p><b>Regional Symposium and Exercise</b></p> <ul style="list-style-type: none"> <li>Aimee reported that 58 different agencies participated in the Exercise last week, four more than last year. There was good representation from Public Health (15/15) and Long Term Care. Aimee has sent out the Executive Summary and Improvement Plan forms and people are returning them (deadline next Friday, May 11) for the AAR. Patty shared that the exercise was a great opportunity to touch base with their county partners.</li> </ul>

TOPIC	DISCUSSION
	<p><b>Under One Roof</b></p> <ul style="list-style-type: none"> <li>Aimee will be attending the Under One Roof conference. A banner and flyers based off our website have been ordered for our “booth”. Patty stated she will also be attending the conference and will help out at the table as needed.</li> </ul> <p><b>Annual Conference</b></p> <ul style="list-style-type: none"> <li>Please register for the June 5<sup>th</sup>, 5-8 p.m. Annual Meeting. Along with David Rozell as a guest speaker, Aimee will be asking Douglas County to give some updates/initial thoughts about the Husky Refinery explosion/fire/evacuation. One hospital and two Long Term Care facilities were evacuated.</li> </ul>
<b>New Business</b>	<p><b>Elections</b></p> <ul style="list-style-type: none"> <li>Aimee confirmed the positions up for election this June are: Hospital (Dave Salter), EMS (Jon Schultz), Emergency Management (Randy Books), and Long Term Care (Jennifer Augustine). Jon stated he will run again. Jennifer will get back to Aimee. Aimee will check with Dave and Randy. Aimee will send out a Coalition wide email asking for interested individuals to run for these positions.</li> </ul> <p><b>Medical Advisor Contract</b></p> <ul style="list-style-type: none"> <li>A meeting has been scheduled to meet with leadership at Mayo Clinic Health System-Eau Claire and Aimee and Dave Salter regarding a Medical Advisor Contract.</li> <li>Aimee will send out a survey to the Board of Director regarding what types of expectations we would have for the Medical Advisor contract.</li> </ul>
<b>Adjournment Next Meeting</b>	<p>Motion to adjourn by Wayne at 0955. Patty seconded the motion. Motion approved.</p> <p>There will be no June BoD meeting. Next Membership meeting is cancelled on June 1, 2018. <b>Any business will be conducted via email or at the June 5, 2018 Annual Meeting.</b></p>
<b>5. Prepared by :</b> Aimee Wollman Nesseth	