

HICS FORM 202: INCIDENT OBJECTIVES



1. Incident Name: NWWIHCC Board of Directors	2. Operational Period: December 8, 2017 0900-1000	3. Incident Location: Mosaic Telecom Training Room, Cameron, WI
5. Attendees: Aimee Wollman Nesseth (Coordinator), Dave Salter (Chair, Hospital-MCHS-Eau Claire), Rob Goodland (RTAC Coordinator), Patricia Subera (Tribal-LCO), Natasha Cardinal (At Large-St. Croix County EM), Bob Lindberg (Hospital-Cumberland Healthcare), Randy Books (WEM), Lacey Huset (MCHS-Northland), Kyle Shafer (St. Croix County PH) Attempted on line: Jon Schultz (sound issues).		

TOPIC	DISCUSSION
Call to Order	Meeting called to order at 0903 by Dave Salter
Review of Minutes	<ul style="list-style-type: none"> The minutes from the August meeting had been distributed previously. Last Board Meeting minutes were August, 2017 due to Aimee being deployed in September, October's Membership meeting being extended, and November's meeting cancelled. Bob moved to accept the minutes. Patty seconded the motion. The motion was approved.
Financial Update	<p>Budget Period 1 to date:</p> <ul style="list-style-type: none"> Clarification on printing costs from September. Those were to complete two Volunteer Reception Center kits. No other questions. Bob made a motion to approve budget, Patty seconded the motion. The motion was approved. <p>Approval of HCC Coordinator's November Expenses</p> <ul style="list-style-type: none"> No questions asked. Bob made a motion and Natasha seconded the motion. Motion approved. <p>Budget Period 2 HPP Funding:</p> <ul style="list-style-type: none"> No definitive answer until ASPR funding announcement comes out in the spring. State is feeling more optimistic, however. Therefore, each of the 7 regions is receiving an additional \$50,000 this year. <ul style="list-style-type: none"> As a Board we need to decide whether we want to spend this money, not knowing what we will get in terms of funds for BP2, or bank it to have in addition to what we receive next year. Discussion of using it for a project – "Stop the Bleed" <ul style="list-style-type: none"> Sawyer County will possibly to apply for another Challenge Grant (MRC) for Stop the Bleed Possibly create duffle bags or event bags for different EMS agencies to "borrow" for local events. Training kits are approximately \$1k and simulators are over \$2k Be aware of the money, think about it, share with members and the board will decide what we would like to do in the coming month.
RTAC Updates	<ul style="list-style-type: none"> Rob attended a meeting with Chippewa County EMS Board RTAC By-Laws have been approved at last meeting. STAC Meeting was this week. Soliciting people interested in serving on the NWWI RTAC executive council Did Stop the Bleed Train the Trainer for 40 people last week. Now hoping to make the push to get out in community Meetings are scheduled with both Superior and Ashland hospitals to continue or begin work on Trauma Designation.

TOPIC	DISCUSSION
	<ul style="list-style-type: none"> • Congrats to Hayward Area Memorial Hospital on their recent designation as a Level IV trauma center. Indianhead Medical Center is also working toward designation. • Training for EMS-C (EMS for Children) dates are set. Waiting for registration materials. • Also setting up PHTLS for spring. Watch the website for dates and registration details.
Medical Advisors	<ul style="list-style-type: none"> • Dr. Krantz is at the Center for Domestic Preparedness (Anniston) today. • Medical Advisor contracts have been extended for the whole year now.
Old Business: WHEPP Advisory Board Updates/OPEHC Updates	<p>New director of Office of Preparedness and Emergency Health Care:</p> <ul style="list-style-type: none"> • Jeff Phillips, comes from the Bureau of Environmental and Occupational Health at Wisconsin DHS. • Anke Corbeil has resigned and Billee Bayou has retired. • 501c3 conversation remains “on hold” <ul style="list-style-type: none"> ○ We are waiting on a response from ASPR if this can go forward – we need their permission to spend HPP funds. ○ We will not be one combined non-profit – because the state is the awardee of the grant and cannot pass it on and give it to entity. ○ Most likely each region will need to pursue their own 501c3 status. One concern is in consistency and making sure all regions are doing similar things (besides the deliverables) i.e. by-laws.
New Business	<p>Board Member Elections</p> <p>We are coming up on year 3 – Board Elections</p> <ul style="list-style-type: none"> ○ Term of office is 2 years – July 1-June 30 ○ We need to think of this in terms of meeting in June ○ Propose we look at by-laws and look at staggering people so that we do not lose all the board members at the same time ○ Current Positions: <ul style="list-style-type: none"> ▪ Hospital – Dave Salter (18) ▪ Public Health – Brian Kaczmarski (19) ▪ Hospital – Bob Lindberg (18) ▪ EMS – Jon Schultz (18) ▪ Emergency Management – Randy Books (18) ▪ Trauma – Wayne Street (18) ▪ Long-Term Care – Jennifer Augustine (18) ▪ At Large – Patty Subera (18) ▪ At Large – Natasha Cardinal (19) <p>Aimee will send out an email to Board members to ask if they want to resign, be up for reelection, or want to volunteer to stagger their reelection date.</p>

TOPIC	DISCUSSION
	<p>Hazard Vulnerability Assessment</p> <ul style="list-style-type: none"> • Hazard Vulnerability Assessment Process (HVA) <ul style="list-style-type: none"> ○ We need to think about how we want to do this: survey, phone conversation? ○ Meeting should get scheduled around January, as it is due in March ○ Most likely best to have this be a meeting, with definitions and information to go out first, as this is most likely the first time for long-term care facilities completing this, and a survey could leave us with many questions to answer. <p>Coalition Assessment Tool (CAT) Surveys</p> <ul style="list-style-type: none"> • Aimee will send out to the Board of Directors – send all the questions all at once. These are due back to the state by January 20. Aimee will be answering most of these as “In Process” because many of the activities for the objectives are very difficult to complete.
<p>Adjournment Next Meeting</p>	<p>Meeting ended at 0944 Next Meeting will be January 5th, 2018 from 9:00 am – 10:00 am through Adobe Connect.</p>
<p>5. Prepared by : Natasha Cardinal and Aimee Wollman Nesseth</p>	