

HICS FORM 202: INCIDENT OBJECTIVES



1. Incident Name: NWWIHERC Board of Directors	2. Operational Period: March 5, 2021, 0730-0830	3. Incident Location: Teleconference
5. Attendees: Aimee Wollman Nesseth (Coordinator), Bob Lindberg (Chair), Brittany Fry (Vice-Chair), Robert Goodland (RTAC Coordinator), Randy Books, Natasha Cardinal, Wayne Street, Candi McConnell, Jon Schultz, Sara Wartman		

TOPIC	DISCUSSION
Call to Order	The meeting was called to order at 0730 by Bob Lindberg.
Additions to the Agenda and Announcements	Motion to approve the agenda with the following changes added to New Business made by Brittany Fry, seconded by Sara Wartman. Motion approved. <ul style="list-style-type: none"> • Serve WI COAD/VOAD Development Grant • Hiring administrative assistant
Review of Minutes	The minutes from February were sent out prior to the meeting. Motion to approve the minutes by Sara Wartman, seconded by Natasha Cardinal. Motion approved.
Financial Update	Approval of HERC Coordinator's (Aimee's) February Expenses <ul style="list-style-type: none"> • Travel this month to assist at the HUB location in Eau Claire and to support NW Regional Testing Site in Eau Claire. No questions. Motion to approve expenses made by Brittany Fry. Seconded by Natasha Cardinal. Motion approved. BP 2 Budget: <ul style="list-style-type: none"> • NWWIHERC has continued to support the Site Manager position at several Counties throughout the Region including mileage. The Counties participating have contributed \$500 toward these mileage expenses, but the total mileage expenses exceed these funds. Recommendation to move \$2000 from the Coordinator Travel Budget line item to the COVID-19 Site Manager Mileage line item. Motion to move these funds as recommended by Sara. Seconded by Brittany. Motion approved. • Scholarships are available for some upcoming training including CALS (February and April classes in Cameron) and BDLS/ADLS coming up in May in WI Dells. Information on registration for these classes is on the Calendar section of the website. Scholarship form is on the NWWIHERC website under Resources, 2020-21 Scholarship Application. \$15,600 has been awarded for scholarships to date.
Advisory Group Updates	<ul style="list-style-type: none"> • Brian Kaczmarek provided a demonstration of eICS. He is recommending that all HERC regions convert their Preparedness and Response plans to "checklists" which will be more compatible with eICS. He will be working with Aimee and Bob to create these drafts and roll out in this region. The narrative plans will remain in the "library" on eICS. • Several additional OPEHC positions are open. The Trauma Program Coordinator position is posted (link is on our website under Resources). • The Statewide Burn Surge plan draft will be available at the end of March. Regional template drafts will also be available for review. • Reviewed process for incorporation and shared information we learned with other HERC regions.

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	<ul style="list-style-type: none"> • Elements of the Trauma Program have been included in the Governor’s proposed budget, moving it out of the OPEHC budget. Waiting to see what will happen with the budget negotiations. • Next month, Advisory Group will be reviewing the Response Pay for all HERC Coordinators.
<p>Old Business</p>	<p>WING Testing Sites –</p> <ul style="list-style-type: none"> • Several current testing sites have closed and will not be renewing due to low testing demand, including the NW Regional Testing Site in Eau Claire. The HERC has been asked to continue to support Bayfield and Pierce County Site Managers, while they remain open for testing. Discussion on budget to continue to support WING testing will be on next month’s (April) agenda. <p>Vaccine Updates/Concerns/Challenges</p> <ul style="list-style-type: none"> • Barron & Douglas Counties will have State-supported vaccination clinics to begin on April 20, 2021 and running Tuesdays – Saturdays 11am-7pm. No decision yet on how the days will be shared between these two sites yet. Aimee is sitting on planning meetings, which are logistically being run through the State. AMI is the contractor that has been hired to come in and run the entire clinics. Initial discussion on 200 doses/day to support sites and ramping up as more supply is distributed. • Rob reported on the HUB activity this past week. <ul style="list-style-type: none"> ○ Our region received over 10,000 doses this week, which is an increase from previous weeks. ○ The message continues to be prepared for larger deliveries in the coming weeks. ○ Starting to hit the peak capacity of what can be pushed out from the HUB on Mondays and Tuesdays. ○ Vaccine Management Team (VMT) has transitioned recently. DNR may be leaving for other responsibilities. We may receive a WING team to assist with this by the end of the month. • There has been some discussion on hesitancy in particular Catholic community, particularly with Johnson & Johnson vaccine. Aimee will share some talking points from North Dakota which were shared. <p>Budget Period 2 Work Plan:</p> <ul style="list-style-type: none"> • All deliverables are completed to date. Next requirements are due at the end of the Fiscal Year, June 30, 2021.
<p>New Business</p>	<p>Vistelar Non-Escalation, De-Escalation Training:</p> <ul style="list-style-type: none"> • Completed the 8-hour training sessions with three different Cohorts. Didn’t fill the seats, which was disappointing, but understandable given how busy everyone is right now. Since “Acts and Threats of Violence” ranked high in our Hazard Vulnerability Assessment, Aimee has had conversation with Vistelar about “next steps”. They do provide more hands-on training as part of their program. They suggested completing a needs assessment to determine what interest there is in the region and what types of training would be helpful. Aimee reviewed the draft survey. Suggestions made. Will send this out early next week. <p>AAR Next Steps Proposal:</p> <ul style="list-style-type: none"> • Did AAR from March through June of 2020, covering the initial intervals of the CDC Pandemic Intervals Framework. Looking at another AAR for July – February to capture the next two intervals which are Acceleration and Deceleration. This timeframe would include the Surge we experienced as well as the beginning of the vaccine roll out. • Discussion about adding clarification of Core Capabilities for all disciplines. Aimee will work with Brittany to clarify. • Aimee presented the draft AAR worksheet. Discussion. Will be sending this out on Monday with two weeks to complete with comments and information. Aimee will then host a Regional Call regarding the results on April 13 and will then finalize the AAR. <p>Review of AAR Improvement Plan (March-June): Aimee provided a status update.</p>

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	<p>AmeriCorps & Serve WI COAD/VOAD Development Grant:</p> <ul style="list-style-type: none"> • Aimee did apply for this grant on behalf of the NWWIHERC. We were notified yesterday that we were awarded the grant which includes \$30k award between now and September 30, 2021, and \$30K for the following fiscal year (Oct. 1, 2021-September 30, 2022). This is for the Northwest WEM Region, but efforts will include other counties in our Region. Discussion about next steps. Aimee will need to get more information. Considering hiring up to 3 people at 5-10 hours/week, depending on the needs of the region. Requests for application and hiring process will need to take place. <ul style="list-style-type: none"> ○ Bob will assist Aimee with application/hiring. ○ Aimee will provide an update next month with more information on the grant. <p>Hiring an assistant to support HERC Coordinator:</p> <ul style="list-style-type: none"> • This is something that other HERC regions have implemented this year. There are several activities that would be tasked to someone else which would help Aimee and move the work of the HERC forward. Aimee will work on a draft Scope of Work and will present at the next meeting to include time and budget. Board expressed support for this type of position.
<p>Adjournment Next Meeting</p>	<p>Motion to adjourn at 0825. Motion approved. Next Meeting will be April 9, 2020. 0730-0830, Note one week later than normal due to Good Friday. Teleconference. Stay Healthy!</p>
<p>5. Prepared by:</p>	<p>Natasha Cardinal and Aimee Wollman Nesseth</p>