

HICS FORM 202: INCIDENT OBJECTIVE



1. Incident Name: NWWIHCC Membership Meeting	2. Operational Period: February 2, 2018 1000-1200	3. Incident Location: Mosaic Telecom Training Room Cameron, WI
<p>5. Attendees: Aimee Wollman Nesseth (Coordinator), Robert Goodland (RTAC Coordinator), Dr. Paul Krantz (Medical Advisor), David Salter (Chair, MCHS-Eau Claire), Natasha Cardinal (Secretary, St. Croix County Emergency Management), Kyle Shafer (St. Croix County Public Health), Randy Books (WEM), Amanda Potting (Osceola Medical Center and Osceola Ambulance), Jennifer Lenbom (Chippewa County Public Health), Roxanne Kahan (Price County EM), Andrea Williams (Essentia Health-Superior), Robb Paulson (WW Health), Kevin Thill (LifeLink III), Brenda Nacke (MCHS-Chippewa Valley), Pat Sanchez (Sawyer County EM), Mary Slitz-Chucka (Sawyer County PH), Brittany Fry (WWPHRC), Mark Anderson (SHH and St. Joseph's), Patty Subera (Lac Courte Oreilles Tribal Health Clinic), Mark Manning (Lakeview Medical Center), Kristy Moran (Barron County PH), Luke Simington (OakLeaf Surgical Hospital), Melissa Miller (MCHS-Barron), Dawn Brost (Rusk County PH), Erika Kurtz (Memorial Medical Center), Kathleen Shear (Tilden Volunteer Fire Department), Bob Lindberg (Cumberland Healthcare), Sara Wartman (Bayfield PH), Wayne Street (MCHS-Eau Claire).</p> <p>On Adobe Connect: Cheri Nickell (Washburn County Public Health), Tyler Esh (Eau Claire County EM), Becky Grover (Indianhead Medical Center), Kelli Engen (Eau Claire City-County PH), Barb Jaderborg (Mayo Clinic Home Health and Hospice), Cindy Freeberg (Douglas County PH), Erica Kamish (St. Croix Regional Medical Center), Linda Maday (Western WI Health), Tara Verdon (MCHS-Red Cedar), Carol Buck (Washburn County EM), Gina Cummings (Regional Hospice).</p>		

TOPIC	DISCUSSION
Call to Order	Called to order by Dave Salter at 1004
Welcome and introductions	Introductions were completed.
Minutes	Minutes from previous meeting were sent prior to today's meeting for review. <ul style="list-style-type: none"> • Call for changes/corrections. None heard. Motion made and seconded to approve the minutes as written. Motion approved.
Fiscal Report	Budget Report <ul style="list-style-type: none"> • Aimee will be going to Joint Commission Emergency Preparedness Conference in April and there are funds for one additional member to attend. • This is the first year we have been allowed to carry-over funds directly to our own Coalition. We have been able to keep what we did not spend. This took place because there was uncertainty of what the next budget period would be. • The funding announcement from ASPR for the 2018-19 year has not been released yet. Expectation is for funding to be "similar" to this year. • Board has approved a revised budget. • \$250 scholarships are now available "first come, first served". Currently, 27/80 have been requested. Available to <ul style="list-style-type: none"> ▪ Any member of the coalition ▪ Any preparedness/educational training

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Regional Update Real Events/Exercises/Training	<ul style="list-style-type: none"> • Lakeview Medical Center did an abduction drill in December. A fire alarm was also activated during the drill. There was quite a bit of confusion in the registration department due to the added fire alarm. Good lessons learned. • Regions Hospital has released a training video on Human Trafficking which was used for training at WW Health in Baldwin yesterday, along with part of the Human Trafficking presentation from the Sawyer County MRC Challenge Grant. 48 people attended. • Sacred Heart and Eau Claire Fire and Rescue will be doing an active shooter tabletop on 5/20/18 • St. Croix County will be participating in several Radiological Emergency Preparedness trainings in the upcoming months to prepare for the Prairie Island Nuclear Power Plant exercise in July, evaluated by FEMA. The ingestion counties will participate and activate their EOC to make informed decisions for their county (includes Eau Claire County, Pepin County, and Dunn County) • Some shortages of tami-flu have been reported. • Bayfield Public Health will be assisting the Red Cross with a blood Drive this month • Chippewa County will be doing a tabletop or drill for ‘Rock Fest’/’Country Fest’ before the event in June.
RTAC	<ul style="list-style-type: none"> • Three Stop the Bleed Training Kits have arrived in the region. Rob is looking for agencies who would be willing to house and coordinate the “checking out” of these kits within the region. One kit went to Ashland MMC, one to MCHS-Northland, one to MCHS-Eau Claire. • EMS-C is being offered February 2 and 3rd at Hayward Area Memorial Hospital and Amery EMS. • PHTLS classes are also coming up. Webster EMS and Township Fire-Eau Claire County. One class in Chetek is already completed. All classes are listed on the Calendar on the website. • Active Shooter exercise coming up in Eau Claire with Sacred Heart Hospital and Eau Claire Fire and Rescue. Rob will be clarifying the details of this exercise and see what role the HCC can play. • Barron County First Responder group has been approved by the State. Congratulations!! • Meetings are being held with hospitals who are seeking their trauma designation. • We now have a set RTAC executive council • There has been a decline of First Responders in several regions. Some agencies are only running about 70% because they do not have the man-power. Some Fire Departments have stepped away from being first responders due to the demands of training, pass-rate from the testing being too difficult, and lack of man-power. Continues to be an ongoing issue.
Medical Advisor	<ul style="list-style-type: none"> • Just returned from Anniston Alabama where he attended a healthcare leadership training, where you worked in specific regions of a hospital with group training and individual skills. Highly recommended!
Partner Updates	<p>Western WI Public Health Readiness Consortium:</p> <ul style="list-style-type: none"> • New Director – Brittany Fry, formally the Burnett County Public Health Officer. • Will meet every other month, instead of quarterly.

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	<ul style="list-style-type: none"> • Working on contract objectives and a spring exercise with HCC • Made up of 11 local public health departments and 1 tribe <p>Emergency Management:</p> <ul style="list-style-type: none"> • Dark Skies state exercise in May • Please remember to invite your long-term care partners to any exercises your county may have that may be relevant to them and their facility. <p>Medical Reserve Corps:</p> <ul style="list-style-type: none"> • St. Croix County - There will be Volunteer Reception Center training/welcome/orientation training February 26 & February 28th for St. Croix Valley new members <p>Super Bowl Planning Committee</p> <ul style="list-style-type: none"> • Air Traffic: will be heavy with potentially 70k people flying out on Monday, and all local airports nearby full. • Know Before You Go Pamphlet can be found at MNSuperBowl.com • St. Croix County is opening their EOC to partial activation to monitor events
Old Business	<p>Compliance Award:</p> <ul style="list-style-type: none"> • Congratulations MCHS- Red Cedar for responding to first call on 3/3 WISCOM drills and 14/15 WITRAC bed count drills, the latest of which was a second shift drill. <p>Office of Preparedness and Emergency Health Care (OPEHC) Updates:</p> <ul style="list-style-type: none"> • EMS section chief, James Newlun has resigned. Recruiting for EMS section chief position now. • Ashley Bergeron has taken the position formally held by Anke Corbeil • HCC, Medical Advisors, and RTAC coordinator will be required to re-apply for positions in the coming months. • A motion has been passed at the Advisory Group meeting to change the name of the WHEPP (Wisconsin Healthcare Emergency Preparedness Program) to WI HERC (Wisconsin Healthcare Emergency Readiness Coalition) in order to clarify what we do for marketing purposes. The motion also included the recommendation that all 7 regions change their names to follow based on their geographical location. The Board of Director has approved this motion. Therefore the new name for the NWWIHCC will be the Northwest Wisconsin Healthcare Emergency Readiness Coalition (NWWI HERC). Aimee will work with the web designer to start making these changes. <p>CMS Emergency Preparedness Standards</p> <ul style="list-style-type: none"> • Have there been any site visits? Interested in learning from those who have gone through a survey regarding Emergency Preparedness. No one present had been surveyed yet.

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	<ul style="list-style-type: none"> • Roxanne (Price County EM) shared that she has worked with Park Falls Manor: which could be within plume area of a facility. They Identified transportation as an issue, because they plan to use fire/EMS to transport, which would deplete emergency resources. <p>Coalition Surge Test Design Team Meeting</p> <ul style="list-style-type: none"> • One meeting has been held. Another scheduled for the end of February. Several questions and issues have been asked or identified for clarification: <ul style="list-style-type: none"> ○ Confidentiality during a disaster ○ Role of admitting/receiving physician ○ Role of volunteer or other facility medical staff accompanying patients during an evacuation – are there policies and procedures? ○ Will there be a Joint Information Center (JIC)? ○ Non acute transport (private vehicle) ○ EM Track /How will we be doing patient tracking?
New Business	<p>Regional Preparedness Plan</p> <ul style="list-style-type: none"> • Requirement for all coalitions to write a preparedness plan. Regional coordinators have divided it up so they are not all writing the same thing. • Very Detailed: specific coalition overview (by-laws, risk assessments, boundaries, operational structure/governance, members, compliance requirements, partners/stakeholders, risks, gaps) • Aimee asked for member’s feedback regarding what they believe to be their roles and responsibilities as members of the Coalition. Suggestions made regarding willingness to participate in MOU’s and a commitment to mitigation and preparedness activities at their respective agencies and organizations. <p>CAT (Coalition Assessment Tool):</p> <ul style="list-style-type: none"> • Aimee has completed the required parts and given to state for review. Will complete the tool with Coalition Surge Test information and second redundant communication drill information by the end of June. • Aimee would like the membership to consider developing some work groups around specific gaps identified in the tool. <p>Hazard Vulnerability Assessment:</p> <ul style="list-style-type: none"> • Two teleconferences were completed in January. Will be setting up a final meeting to finish the document. The completed form will be shared with all members for their own planning or documentation purposes. Watch for notifications.

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Upcoming Training	<ul style="list-style-type: none"> • Preparedness Practicum in Brooklyn Center, MN • Traffic Incident Management Enhancement (TIME) – Multiple classes • Intro to Wildland Fire Training • WEM Governor’s Conference – March • Preparedness and Response to Bombing Incidents-Barron County • WebEOC training coming soon (hopefully in April) • FAST training May 10, 2018 in Spooner. • Birke Ski Event – February 23nd – 24th with 10-15k expected skiers <ul style="list-style-type: none"> ○ Patient tracking software not being used this year. But WISCOM and amateur radio will be used to track patients. ○ Aimee and Rob will be up there on the 24th in the EOC. ○ MRC and Search and Rescue Volunteers coordinated by Sawyer County will also be working the event. <p>All trainings and information are on the www.nwwihcc.org website!</p>
Adjourn	Motion and second to adjourn. Meeting adjourned at 1200.
Next Meetings:	<ul style="list-style-type: none"> • All meetings will be held at the Mosaic Telecom Training Room in Cameron, WI • April 6 and June 1 10:00 a.m.-Noon
5. Prepared by : Natasha Cardinal and Aimee Wollman Nesseth	6. Approved by (Joint Incident Command):