

HICS FORM 202: INCIDENT OBJECTIV



1. Incident Name: NWWIHCC Membership Meeting	2. Operational Period: December 8, 2017 1000-1200	3. Incident Location: Mosaic Telecom Training Room Cameron, WI
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5. Attendees: Aimee Wollman Nesseth (Coordinator), Robert Goodland (RTAC Coordinator), David Salter (Chair, MCHS-Eau Claire), Natasha Cardinal (Secretary, St. Croix County Emergency Management), Kyle Shafer (St. Croix County Public Health), Laura Sauve (Barron County Public Health), Amanda Potting (Osceola Medical Center and Osceola Ambulance), Jennifer Lenbom (Chippewa County Public Health), Linda Maday (Western WI Health), Patty Subera (Lac Courte Oreilles Tribal Health Clinic), Mark Manning (Lakeview Medical Center), Lacey Huset (MCHS-Northland), Mike Judy (Barron County EM), Kristy Moran (Barron County PH), Luke Simington (OakLeaf Surgical Hospital), Melissa Miller (MCHS-Barron), Clint Miller (Spooner Health), Erica Kamish (St. Croix Regional Medical Center), Dawn Brost (Rusk County PH), Tom Hall (Rusk County EM), Erika Kurtz (Memorial Medical Center), Kathleen Shear (Tilden Volunteer Fire Department), Darren VanBlaricom (Hudson, Amery, and Westfields Hospitals), Bob Lindberg (Cumberland Healthcare), Jason Dickinson (LifeLink III), Lyle Groves (Mayo Clinic Medical Transport), Sara Wartman (Bayfield PH),

On Adobe Connect: Cheri Nickell (Washburn County Public Health), Tyler Esh (Eau Claire County EM), Becky Grover (Indianhead Medical Center), Cosmo Robinson (St. Croix Tribal Health), Cyndi Zach (Ashland County PH), Deb Schwisow (Interim Healthcare of Western WI-Hudson), Kelli Engen (Eau Claire City-County PH), Eileen Simak (Sawyer County PH), Gary Fox (Northlakes Community Health Clinics), Jon Schultz (Eau Claire Fire Rescue), Kathy Ronchi (Douglas County PH), Lisa Reed (Shell Lake Care Center) Barb Jaderborg (Mayo Clinic Home Health and Hospice), Pat Sanchez (Sawyer County EM), Stephanie Parker, Tom Aarrestad (Dunn County PH).

TOPIC	DISCUSSION
Call to Order	Called to order by Dave Salter at 1000
Welcome and introductions	Introductions were completed.
Minutes	Minutes from previous meeting were sent prior to today's meeting for review. <ul style="list-style-type: none"> • Call for changes/corrections. None heard. Bob Lindberg made a motion to accept the minutes as written. Jason Dickinson seconded the motion. Motion approved.
Fiscal Report	Budget Report <ul style="list-style-type: none"> • Budget is up to date through end of October. November has not been recorded yet. The Board of Directors has already approved the report. No questions or concerns expressed. • Due to the state's increasing optimism about Budget Period 2 HPP funding, each region is receiving all 7 regions are receiving an additional \$50k dollars this grant year. We have the option of spending it this year and carrying over any unspent funds or "banking it" until Budget Period 2. Ideas suggested as projects included: <ul style="list-style-type: none"> ○ Mass Casualty Incident "Stop the Bleed" go-bags at festivals for EMS, with provided training (To be borrowed for the event from the NWWIHCC) ○ Erika – shared that Stop the Bleed was discussed at EMS council – leaning towards instructor kits (\$1k a piece) ○ Sawyer County MRC may be applying for Challenge Grant this year for additional funds for this purpose ○ Possibly Carbon Monoxide Detectors – Sawyer County has had 6 carbon monoxide deaths related to poor housing and landlords not providing the detectors

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	<ul style="list-style-type: none"> ○ WI home owners are required by state statute to have carbon monoxide detectors—many don't know this.
Regional Update Real Events/Exercises/Training	<ul style="list-style-type: none"> ● Linda Maday – Western WI Health – they exercised their online medical records being taken down and put back up, then real thing happened. ● Reminder to provide situational awareness, especially if the incident is not able to be managed internally – Emergency Management was not aware of phone services down in Baldwin/Hudson ● OakLeaf – Eau Claire Hospital had a power outage due to Fiber optic cut line. Impact was all day. However, it took the first 30 minutes to work out some work arounds. – in/out phone lines, corporate desktop, refrigerating monitoring system, wifi-internet services down <ul style="list-style-type: none"> ○ Opened EOC at 8am ○ Put out social media releases and opened a hotline using a cell phone. ○ Sent out WITRAC alert to Region 1 ● Chippewa County Public Health completed 630 vaccinations through 5 school districts, along with an in-house event ● St. Croix County Public Health had 2 vaccination clinics with two school districts (just under 400 vaccinations) ● Barron County Public Health had 940 vaccinations with school districts ● Both Influenza strains are being seen A and B (vaccine does not cover either) ● St. Croix Tribal Health Clinic – has an exercise coming up in January to prepare for a network attack ● St. Croix County EM is updating their All-Hazards Mitigation Plan (5 year) and is to be completed in August, 2018 ● St. Croix Regional Medical Center will facilitate an active-shooter full-scale exercise next Thursday, December 14th with several community partners including law enforcement. <p>Virtual Exercise held November 6th and 7th for CMS Stakeholders for Functional Community Based Exercise (Long-Term Power Outage with Cyber-attack)</p> <ul style="list-style-type: none"> ● 309 people, 40 different organizations participated ● Worked through 4 situation reps and Hotwash ● The online option worked out very well ● Several partners stated it was beneficial because senior leaders were able to participate in the local facility. ● 2.5 hours total exercise time ● Recorded and edited for any organization that wants to use this. ● Lessons Learned: <ul style="list-style-type: none"> ○ <u>Lakeview</u> – administrative team realized that this exercise was very detailed and more involved than anticipated. Key was documentation – trying to take notes and put into paperwork was difficult ○ Each position needs 2-3 people deep, as not everyone is always there ○ Did real-play and phone calls with Barron County EM and obtained true facts ● Look on website under “resources” for the link to the recording and AAR

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	<ul style="list-style-type: none"> • If organizations complete their own AAR and do some of the functional elements this could count for their CMS exercise requirement. • Feedback was good and would like another exercise – likely to be in the Spring of 2018 • Injects were right on target and brought the group back • Virtual exercises are the “new thing” due to people’s limited budgets and time
RTAC	<ul style="list-style-type: none"> • 3 at large open positions with the RTAC Executive Board. Let Rob know if you are interested. • Of the four previously undesignated hospitals, Hayward Area Medical Center is now designated as a level four trauma hospital. • Meetings are scheduled with Superior and Ashland to meet with trauma programs and executives to find out what they need. Indianhead Medical Center is working toward their designation as well. • At the state RTAC coordinator’s meeting (monthly) assessment tool is being developed to evaluate each RTAC. • EMS training in Barron 12/9/17 for Winter Emergencies – part is classroom and part out in the snow with snowmobile accidents • At last meeting, 40 people trained as Train the Trainers for Stop the Bleed campaign.
Medical Advisor	<ul style="list-style-type: none"> • Dr. Krantz is currently at the Center for Domestic Preparedness in Anniston for training. • Medical Advisor contracts have been extended for the year.
Partner Updates	<p>Western WI Public Health Readiness Consortium:</p> <ul style="list-style-type: none"> • Interviews are being conducted for Brian K.’s position with the Western Wisconsin consortium <p>Emergency Management:</p> <ul style="list-style-type: none"> • Next spring is going to be a major 3 day full-scale exercise “Dark Skies” with US power outage/communications. Plan being developed with the partner Department of Military Affairs. <p>Medical Reserve Corps:</p> <ul style="list-style-type: none"> • St. Croix County MRC has recruited 55 + members and will be designing a meeting in the beginning of 2018 and looking for a good training, possibly volunteer reception center training • Paul Wittkamp is taking over Billee Bayou’s responsibilities, since she retired (WEAVR) November 30th <p>Super Bowl Planning Committee</p> <ul style="list-style-type: none"> • Darren VanBlaricom and Dan Johnson Powers (through Metro Hospital Compact) • EOC set up in Hennepin County • MAC will be set up • This is really a Law Enforcement/NFL deal, however, healthcare is participating in the EOC. • Metro Hospitals – including Hudson and Lakeview will take direction right from the command center • There will be an area quarantined off in the Twin Cities – 2 week event • Will cause extra burden on urgent care and ED • Twin Cities International Airport – 45k flights that day – busiest day will be the day after and approx. 67k

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	<ul style="list-style-type: none"> • Club Nomadic coming the week before – Blaine/MOA/Twin Cities with large concert venues of up to 100K. • Detox is still being worked on and one of their concerns • A lot of the local airports will be impacted with small private jets/parking for jets at La Crosse, Eau Claire, New Richmond, Blaine, Duluth • Other thing to keep in mind is the weather • Colleague at Regions – “while there is a ton of people and exposure, the planning is phenomenal and reminds us that Regions deals with a million people every weekend” • Seems like there is not a lot of transparency, but there is a lot of planning. There just has not been good communication sharing
<p>Old Business</p>	<p>Office of Preparedness and Emergency Health Care (OPEHC) Updates:</p> <ul style="list-style-type: none"> • New Director of OPEHC, Jeff Phillips. Comes from the Bureau of Environmental and Occupational Health. • Anke Corbeil resigned • 501c3 Conversation remains “on hold” – we were ready to go forward with proposal, but due to some issues, we will most likely be asked to apply for 501c3 status independently. <p>Scholarships:</p> <ul style="list-style-type: none"> • \$250 Scholarships available – have only given out about 8 of them • The application is on the website under Resources: Scholarship Application • Funds can supplement any agency in the region to help pay for registration/mileage/housing for training • Limit 2 per agency. Several upcoming trainings: <ul style="list-style-type: none"> ○ The 16th Annual Preparedness Practicum in Brooklyn Center, MN on February 21st, 2018 ○ 51th Annual Governor’s Conference on Emergency Management and Homeland Security – Appleton, WI ○ 2018 Public Health Preparedness Summit in Atlanta ○ Under One Roof, Duluth May 16-17th, 2018 <p>Long Term Care to have access to Wi TRAC:</p> <ul style="list-style-type: none"> • Training materials will be coming soon. <p>National HCC Conference Report Out:</p> <ul style="list-style-type: none"> • Patty Subera, Erica Kamish, and Aimee Wollman Nesseth attended • Patty reported on several sessions: <ul style="list-style-type: none"> ○ Hepatitis A in Homeless population that has been going on for months in San Diego ○ Las Vegas Shooting ○ Team Rubicon presentations ○ Healthcare coalitions affected by hurricanes • Erica Kamish reported on Mass Casualty breakout sessions: <ul style="list-style-type: none"> ○ TECC – broken out in 3 phases: stabilizing victims while event is still going on and moved to an area of safety (done in military and war setting) “care under fire” – work on stopping the bleeding, then second phase is tactical field care (moving them to a safer area), then third phase is evacuation.

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	<ul style="list-style-type: none"> ○ Disaster Nursing Preparedness in the US ○ Formal group with various committees and workgroups to focus on policy, practice, research, education and awareness ● Aimee reported on: <ul style="list-style-type: none"> ○ CMS workshop ○ There is still a lot of work to be done across the country ○ CMS officials are working hard to make sure all surveyors are consistent ○ Surveyor training is available – would be very wise to look at and review that training ○ Community Resilience – how can we continue to build throughout the community? <ul style="list-style-type: none"> ▪ Faith Communities ▪ Utility Companies ▪ Schools ▪ Universities
New Business	<p>Redundant Communication Drill (Grant Deliverable):</p> <ul style="list-style-type: none"> ● December 14th (hospitals only for BP1) ● Will include WiTRAC and WISCOM ● The expectation is that each HCC is testing at least one primary and one backup communication system during each drill. Required to do two drills. <p>New Joint Commission Standards for Emergency Preparedness and Key areas of Focus:</p> <ul style="list-style-type: none"> ● Continuity of Operations and Succession Plans ● Documentation of collaboration with emergency management officials ● Contact information on volunteers and tribal groups ● Annual training of all new/existing staff, contractors and volunteers ● Integrated health care systems <p>Regional Preparedness Plan</p> <ul style="list-style-type: none"> ● Put together, approved, and sent by the end of the fiscal year (June) ● Ongoing work for the next 6 months <p>empower 2.0 Tool</p> <ul style="list-style-type: none"> ● https://empowermap.hhs.gov/

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	<ul style="list-style-type: none"> • Developed by HHS ASPR is an integrated platform that provides progressively dynamic data and mapping tools that can help state and local health dept.'s and their partners to better anticipate, mitigate, plan for and respond to medical/emergency needs • For example: St. Croix County – 392 electricity dependent CMS Beneficiaries (as of 12/4/17) <p>Social Vulnerability Index Tool</p> <ul style="list-style-type: none"> • http://svi.cdc.gov/map.aspx • provides an estimate of the access and functional needs in a community across four domains derived from the Census and American Community Survey: socioeconomic status (below the poverty line, unemployed, low income, adults w/o HS diploma), household composition and disability, minority and language, housing and transportation, and high-density housing <p>Hazard Vulnerability Assessment:</p> <ul style="list-style-type: none"> • We will be working to put together some definitions and go over the events that we worry about with our agencies and in our communities • We need to capture data, information and capture those risks • This will be the first time many long-term care providers will do an HVA, so a meeting will take place to go through together line-by-line
Upcoming Training	<ul style="list-style-type: none"> • Traffic Incident Management Enhancement (TIME): Several sessions being offered in the region. • Disaster Ready Chippewa Valley: Managing Public Relations during a disaster—December 12. Registration is closed, but you are welcome to attend, just may not get a meal. This is a FREE event. • EMR Refresher Trainings • Town Hall regarding Meth to be held in Chippewa Falls. • Preparedness Practicum in Brooklyn Center, MN <p>All trainings and information are on the www.nwwihcc.org website!</p>
Adjourn	Motion and second to adjourn. Meeting adjourned at 1200.
Next Meetings:	<ul style="list-style-type: none"> • All meetings will be held at the Mosaic Telecom Training Room in Cameron, WI • February 2, April 6 and June 1
5. Prepared by :	6. Approved by (Joint Incident Command):

TOPIC	DISCUSSION
Natasha Cardinal and Aimee Wollman Nesseth	