

HICS FORM 202: INCIDENT OBJECTIVES



1. Incident Name: NWWIHERC Membership Meeting	2. Operational Period: June 4, 2021 1100-1200	3. Incident Location: Teleconference via Go To Meeting
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5. Attendees via Go To Meeting: See attached list of organizations represented at the meeting.

TOPIC	DISCUSSION
Call to Order	Called to order by Bob Lindberg at 1100
Welcome and introductions Approval of the Agenda	Addition to New Business: Redundant Communication Drill. Motion to approve agenda with this addition by Brittany Fry. Second by Cheri Nickell. Motion approved. Introductions of Shawn McCarthy, Lead Safety Specialist, NW Region of Marshfield System working with MMC-Eau Claire, Ian Fisher, Safety Specialist, Western Region of Marshfield System working with MMC-Rice Lake and MMC-Ladysmith, and Jack Workman, new Emergency Management Specialist for HSHS hospitals including Sacred Heart and St. Joseph’s in Chippewa Falls.
Minutes	Minutes from the April meeting were distributed prior to the meeting. Motion to approve minutes by Rich Haider and Erika Kurtz. Motion approved.
Fiscal Report	Budget Period 2020-2021 Review <ul style="list-style-type: none"> • Good news for Budget report. As we approach the end of the fiscal year, we have exhausted the Ebola and COVID special funds and as of this month have spent all of our carryover funding. We have just started to spend our Budget Period 2 base funding. We will be able to carry over those funds into the next Budget Period. The Board approved the budget report to date. • Scholarships are still available. We had \$27,000 budgeted for this year and still have \$6500 remaining. If you can find Emergency Preparedness related training that will be completed by June 30, 2021, please complete a scholarship request. Up to \$500 per individual. Please visit our website to find upcoming training under the “calendar” tab. • Due to COVID, the Healthcare Preparedness Program Funding Opportunity Announcement was very late this year. The Office of Preparedness and Emergency Health Care (OPEHC) has completed the application and it is under review. It will be submitted by the deadline. Then we will wait for the Notice of Award from ASPR. Once that is received by OPEHC, the contracts will be sent out to both the HERC Coordinators and the HERC. Aimee has asked about the status of the Budget Period 3 Work Plan. This is expected to be released next Friday, June 11. Once the Board receives the workplan we will be able to move forward with planning and budgeting for the coming year.

<p>Regional Updates</p>	<p>COVID-19: Open Discussion</p> <p>AAR</p> <ul style="list-style-type: none"> The Second Phase of the AAR was completed at the end of May and has been sent to all participants and posted to the NWWIHERC website under “Resources”. Aimee reviewed the Improvement Plan including activities for the next six months. Aimee also asked that everyone review the participant list and if you were inadvertently missed and feel you did participate with feedback, please let Aimee know asap. <p>Challenges/Opportunities?</p> <ul style="list-style-type: none"> No comments shared other than people are working toward the “new normal”. <p>Other REAL Events since April:</p> <ul style="list-style-type: none"> Phone system failure impacted Douglas, Bayfield, Ashland and Sawyer Counties for several hours on a Monday. The issue involved the switch to a new company, a power outage that required back up generator support, a switch that didn’t recognize when regular power was restored and a generator that ran out of fuel. Bottom line, please double check you are listed as “priority or emergency” status with the new company. Recognition of just how fragile and interconnected our communication systems are. <p>Any upcoming exercises, training, events?</p> <ul style="list-style-type: none"> Osceola Medical Center is involved with planning for the Wheels and Wings Airshow to be held in September, 2021. Amateur Radio Field Day will be held on Saturday, June 26 and Sunday, 27th. This is an opportunity for radio users to go to “remote” locations to simulate radio operations as they may be used in real events. National Patriot Exercise involving 11 Search and Rescue teams from three States with 39 volunteers and 25 K9s will be talking place at Volk Field June 14-16. The Sawyer County SAR team is leading the exercises for the SAR teams at this event! A MAGA political event is planned for the second weekend in June at Rivers Edge in Somerset. Expected to be a very large event. Mayo-Eau Claire will be running an Alternate Helipad Activation exercise to test all aspects of using their alternate site in the event of the regular helipad being unavailable or a simulated MCI event. June 17. Chippewa Valley Airport Table Top Exercise will take place July 26.
<p>RTAC Updates</p>	<ul style="list-style-type: none"> The Fiscal Agent for the RTAC will no longer serve this role after June 30. RTAC is in the process of spending down their budget for the year. All invoices must be submitted to the current fiscal sponsor by June 15, 2021. Three Pre-Hospital Trauma Life Support (PHTLS) courses completed in April and May. Looking for agencies to host upcoming PHTLS courses in the next Budget Period. The PRQ training for the new DHS 118 (survey to complete prior to trauma verification survey) was held 0930-1130 May 25, with 26 participants. The patient tracking planning is continuing to move forward. MOUs have been signed by the Genesis Agencies and they expect to begin in person training very soon.

	<ul style="list-style-type: none"> • Rob helped present the EM Patient Tracking software to the State EMS Board and attended the State Trauma Advisory Council meeting.
Medical Advisor Updates	<p>Unable to attend today. She is participating with the other Statewide HERC Medical Advisors every other week and will be meeting with Aimee and Rob again soon to discuss the upcoming BP3 Work Plan and projects.</p>
Old Business	<p>WISCOM Radio Rollout</p> <ul style="list-style-type: none"> • John Kruk reviewed the WISCOM radio roll out process which has been in process for the past two years with COVID interrupting that progress. Region 7 was completed this week. Regions 3 and 5 will be next. Not sure what our time line will be. Those with Type 1 radios will have them replaced free of charge. John will be working to make sure training runs smoothly. Hospitals with Type 2 radios have met with John and Aimee and have made decisions regarding if they are keeping these radios or not. John is pleased with how the State is collaborating with the WISCOM SMEs throughout the region. More information to come, but if you have immediate questions, reach out to Katherine.johnson@wisconsin.gov or John Kruk at jjkruk@gmail.com • John then explained the current Statewide discussion regarding the RFI and RFP that may be coming out regarding an update of the WISCOM system. Keith Kessler also commented stating this will be a “5-7 year process” and there will likely be some type of hybrid system between VHF and 800 MHz once decisions are made. There are many rumors out there about this, so if you have concerns or questions, please reach out to Keith or John.
New Business	<p>Burn Surge Annex and Training Needs:</p> <ul style="list-style-type: none"> • Aimee sent out the Regional Burn Plan Template to Hospitals and EMS yesterday for review. Received several comments and suggestions back. Clarified the role of Essentia Health-St. Mary’s Medical Center, Duluth, MN. They care for burn patients, but are not a Nationally Verified Burn Center. Motion by Erika Kurtz and seconded by Julia Lyons to approve the Regional Burn Surge Annex. Motion approved. <p>Review of Preparedness and Response Plans:</p> <ul style="list-style-type: none"> • The Board reviewed these plans. No major substantive changes other than making sure the definition of “member” agencies and organizations is the same as our By Laws which were completed as part of the Incorporation process. Aimee will be sending out these plans along with a cover letter asking for member organizations and agencies to sign stating they know of the NWWIHERC and acknowledge these plans. The plans are totally voluntary and do not supplant any other plans of individual agencies or organizations. <p>emPower and SVI Data:</p> <ul style="list-style-type: none"> • It is a grant deliverable to share this information at least twice a year with the HERC membership. Aimee will attach the latest information in a follow up email. Note there is a new website for the SVI data. This is important information for planning purposes and has been useful in helping to identify populations with social vulnerability in the vaccination efforts. <p>Board of Director Elections:</p> <ul style="list-style-type: none"> • This is a call for nominations for the following Board positions: 1 hospital, 1 trauma, 1 public health and 2 at-large positions. All of the current Board members in these positions have agreed to run for and are eligible for another term.

	<p>However, if you would like to nominate yourself to be on the Survey Monkey ballot which will come out in the next couple of weeks, please reach out to Aimee.</p> <p>Redundant Communications Drill:</p> <ul style="list-style-type: none"> • Another grant deliverable is to complete a redundant communications drill prior to June 30. Aimee will schedule this toward the end of June. May involved EMResource, WISCOM, and RAVE alerting systems. <p>Training Requests:</p> <ul style="list-style-type: none"> • As the Board considers the budget and workplan for next fiscal year, please send your training requests to Aimee so we can try to bring National, State, Regional or Local training to the HERC.
Adjourn	<p>Meeting adjourned at 1202. Please email Aimee if you called in today so you receive credit. Thank you!</p>
Next Meetings:	<p>Next Meeting: August 6, 2021, Location and Time TBD. Hoping to have an “in person” option. More information to come.</p>
5. Prepared by : Aimee Wollman Nesseth	6. Approved by (Joint Incident Command):

Meeting Attendance via Go To Meeting: 1100-1200 June 4, 2021

NWWIHERC-Aimee Wollman Nesseth

WISCOM SME-John Kruk

Assisted Living

- Thunder Willow-Donna Ernst

Emergency Management:

- Polk County Emergency Management-Lisa McMahon
- Price County Emergency Management-Roxanne Kahan
- Sawyer County Emergency Management-Pat Sanchez
- St. Croix County Emergency Management-Natasha Cardinal

EMS:

- Brule Fire-Keith Kessler
- Bayfield/Ashland EMS Committee: Jan Victorson

Home Care/Hospice:

- Heartland Hospice-Laurice Hillman
- Hearts at Home-Barbara Jensen
- Mayo Clinic Health System Home Care and Hospice-Bobby King

Hospitals:

- Cumberland Healthcare-Bob Lindberg
- Marshfield Medical Center-Eau Claire-Lexie Schwartz and Shawn McCarthy
- Marshfield Medical Center-Ladysmith-Ian Fisher
- Marshfield Medical Center-Rice Lake- Karla Potts-Shufelt and Ian Fisher
- Mayo Clinic Health System-Chippewa Valley-Brenda Nacke
- Mayo Clinic Health System-Eau Claire- Bobby King
- Mayo Clinic Health System-Red Cedar-Tara Verdon
- Memorial Medical Center-Erika Kurtz
- Osceola Medical Center-Rich Haider
- Sacred Heart and St. Joseph's Hospital-Chippewa Falls-Susan Peiffer and Jack Workman

Public Health:

- Ashland County Public Health-Rebecca Nielsen and Elizabeth Szot
- Barron County Public Health-Nicole Nelson

- Bayfield County Public Health-Becki Nelles
- Sawyer County Public Health-Julia Lyons and Julie McCallum
- Washburn County Public Health-Cheri Nickell
- Western WI Public Health Readiness Consortium-Brittany Fry

Skilled Nursing Facilities/Assisted Living/Adult Family Homes

- Christian Community Homes of Hudson-Jennie Orman
- Christian Community Homes of Osceola-Heather McGeehan
- Maple Ridge Care Center-Will Wolf
- Spring Valley Health and Rehabilitation -Kevin Larson