

HICS FORM 202: INCIDENT OBJECTIVES

1. Incident Name: NWWIHERC Membership Meeting	2. Operational Period: December 6, 2019 1000-1200	3. Incident Location: Mosaic Telecom Training Room Cameron, WI
<p>5. Attendees: Aimee Wollman Nesseth (Coordinator), Brian Kaczmarek (Polk County PH), Bob Lindberg (Cumberland Healthcare), Mark Manning (Marshfield Medical Center-Rice Lake, Lakeview Medical Center EMS), Robert Goodland (RTAC Coordinator), Candi McConnell (Hayward Area Memorial Hospital and Water's Edge), Lexie Schwartz (Marshfield Medical Center-Eau Claire), Lacey Huset (MCHS-Northland), Nicole Nelson (Rusk County PH), Mark Anderson (SHH and St. Joseph's), Natasha Cardinal (St. Croix EM), Natasha Bentz (Eau Claire County PH), Kyle Shafer (St. Croix County PH), Darren Van Blaricom (Westfields, Hudson, and Amery Hospitals), Robb Pearson (WW Health), Brenda Nacke (MCHS-Chippewa Valley), Melissa Miller (MCHS-Northland), Richard Haider (Osceola Medical Center), Cheri Nickell (Washburn PH), Barb Jaderborg (MCHS HHH), Karla Potts-Shufelt (MMC-Rice Lake), Mike Judy (Barron County EM), Randy Books (NW WEM), Cindy Freeberg (Douglas County Public Health), Peter Potts-Shufelt (Cumberland Healthcare), Sarah Turner (Barron County PH), Beth Wood (Barron County PH), Paul Krantz (Medical Advisor NWWIHERC), Matt Maxwell (St. Croix Regional Medical Center), Luke Simington (OakLeaf Surgical Hospital), Lisa McMahon (Polk County EM), Robert King (Mayo Clinic Health System-Eau Claire), Len Fast (Barron Care and Rehab), Jennifer Lenbom (Chippewa County PH). Mariel Torres (OPEHC), Svea Erlandson (OPEHC).</p> <p>Go To Meeting: Angela Jacobson (Advent Health-Durand), Brittany Fry (WWPHRC), Heidi Stewart (Pepin County PH), Tyler Esh (Eau Claire County EM), Dan Johnson-Powers (River Falls Area Hospital), Julie McCallum (Sawyer County PH), Liz Szot (Ashland PH), Michelle Dubner (Moments Hospice), Pam Frost (Interim Health), Annie Riedel (Spooner Health), Brian Cockerham (WEM).</p>		
TOPIC	DISCUSSION	
Call to Order	Called to order by Brian Kaczmarek at 1005	
Welcome and introductions	Mariel and Svea are here today from the Office of Preparedness and Emergency Health Care. Matt Maxwell introduced himself as the new Security and Emergency Preparedness Manager at St. Croix Regional Medical Center.	
Minutes	Minutes from previous meeting were presented and reviewed at today's meeting. Minutes from previous meetings are posted on the website. Call for changes/corrections. No changes or additions. Motion made by Cheri Nickell and seconded by Randy to approve the minutes. Motion was approved.	
Fiscal Report	Budget Period 2019-2020 <ul style="list-style-type: none"> Budget report for Budget Period 19-20 was presented to the Board and approved 12/6/2019. Significant amount of dollars still remaining for the BP year. About \$40k for Ebola funds that we have to spend by May. Discussion of ideas at BOD meeting. One idea is hospital decon equipment is expiring. Board will take under consideration. If there are other disciplines that have needs, please reach out to Aimee. Please remember that it has to benefit the region and not just the organization. 	

<p>Regional Updates</p>	<ul style="list-style-type: none"> • Arcadia – chemical spill (reported from Acadia PD) on October 17th with Pilgrim’s Pride facility. Employees evacuated, 10 transported to medical facilities. Hydrogen Cyanide was reported as chemical release initially but later reported as an acid-based chemical (respiratory inhalant), and that it was an explosion, rather than a release. Mayo-Eau Claire prepared to receive patients and establish Incident Command. Tents were set up and on staff on stand-by. Once more information was received, staff were able to stand-down from elevated levels. The key take-aways – how fast information can be rolled up and how correct it is – ‘Clarify & Verify’. Gather as much information as you can early on and disseminate, set up IC very quickly, and then get “back in your lane” as soon as you can. Staff were very anxious and nervous, preparing for wide-spread response, and the forecast that day with high 40mph winds. The rumor mill on social media was widespread and having a PIO was crucial to calm rumors and fear. • Superior/Duluth – still working on clearing snow. Issue was parked cars that did not allow plows to get through. Duluth did lose power for some time to about 3,000 people. • Spooner Health completed an active-shooter exercise with self-presenting patients. • Online virtual CMS exercise was completed. Aimee collected all executive summaries and improvement plans and is working on putting together the AAR, and will distribute soon. Over 40 organizations and 300 people involved. <ul style="list-style-type: none"> ○ Reports of the convenience, coordination and format as a strength. ○ Surveyors have been impressed and satisfied with the virtual process of exercising ○ Validation Surveyors are looking for your own local partnership, special risk populations (identified in your HVA’s), and community participation • EOC exercise in Eau Claire County – scenario was a winter storm with a structural collapse of a science building, exposing a chemical agent, evacuating the South campus. Worked through scenario fairly quickly, and several great partnerships involved. <ul style="list-style-type: none"> ○ Dr. Krantz attended the morning education session, and stated the HERC was not mentioned. Important to raise awareness of the entity and what the HERC is doing. It would be great if the HERC was written into response plans. HERC was present during the exercise and specifically addressed.
<p>Exercises</p>	<ul style="list-style-type: none"> • Rob – not able to attend most recent staff meeting. Attended STAC (State Trauma Advisory Council) meeting this past Wednesday, and there was discussion on standardizing trauma alert activation policies. There will likely be
<p>RTAC Updates</p>	

	<p>an attempt to educate EMS agencies on key words to help hospital staff determine the appropriate trauma level activation.</p> <ul style="list-style-type: none"> • Pre-Hospital Trauma Life Support (PHTLS) training – February 22, Sacred Heart Hospital, Cumberland, date TBD.
Medical Advisor Updates	<ul style="list-style-type: none"> • No Updates
Partner Updates	<p>Western WI Public Health Readiness Consortia (WWPHRC)</p> <ul style="list-style-type: none"> • New Public Health Chapter 140 language came out – more of an emphasis on chronic disease programming. Looking at taking activities to add to work plan to support this new language. Reformatting language for pandemics. • Working on identifying the number of critical responders in data-base (Hospitals/EMS/Long-Term Care) for medical countermeasures planning. <p>WI Emergency Management</p> <ul style="list-style-type: none"> • Some recent questioning on requests for snow removal/plowing with all the snow up in the northern part of the state. Randy Books met with Mayor in Superior and folks from Bayfield. WEM is now looking at what state assets could assist municipalities during a major snow/blizzard event who are limited on equipment/staff. • CMS discussion with recent changes – exercise and EOP requirements have changed. WEM will be meeting with County EM's to discuss/share. Aimee will be sending out summary as well. <p>Medical Reserve Corps</p> <ul style="list-style-type: none"> • No Updates <p>WISCOM</p> <ul style="list-style-type: none"> • No updates
Old Business	<p>Articles of Incorporation and Non-Profit status update</p> <ul style="list-style-type: none"> • We've received word that we are allowed to use Healthcare Preparedness Program grant funds to pursue legal incorporation. The Board of Directors will be sending out a Request for Proposal to get this started as soon as possible.
New Business/Education	<p>Membership Meeting Change in Time starting in the new year!</p> <ul style="list-style-type: none"> • Change in time for Board and Membership Meetings – both BOD and Membership meetings have been shifted back. Board of Director time: 0800-0930, Membership 0930-1130.

	<p>Multi-Year Training & Exercise Plan Facilitated Discussion presented by Svea Erlandson</p> <ul style="list-style-type: none"> • Going around to coalition regions to discuss training/exercise priorities with a goal to share patterns in each region in January and form the MYTEP. • <u>Survey – training needs assessment data</u>: 23 respondents. Asked general questions: demographics, training names from federal/other training partners, distance to travel (44% stated within coalition region only), preferred training days (most Tuesday-Thursday), time between 5pm-9pm (43% maybe and 35% no), advanced notice for training (most preferred 2-4 months), additional training ideas (what people suggested: cyber, ICS positions specific, role of elected officials in disaster, evacuation techniques), and what improvements for state training exercise program (coordinate with WEM & what other local counties are doing for exercises so more folks are aware and can participate). • Goals: Identify training priorities based on survey data (group activity & discussion – groups picked their top 5 from survey). <ul style="list-style-type: none"> ○ Communication (PIO/redundant/social media/public outreach & info sharing/WebEOC) ○ Incident Management (ICS position specific training/incident coordination & collaboration/Patient Tracking) ○ Recovery (FAC & VRC/cyber security/natural disaster recovery/active shooter/weather & manmade events)
<p>Upcoming Training</p>	<p>New scholarship form is on the website under Resources. All trainings and information are on the www.wiherc.org website!</p>
<p>Adjourn</p>	<p>Motion and second to adjourn. Meeting adjourned at 1155.</p>
<p>Next Meetings:</p>	<p>February 7th, 2020 in Cameron at Mosaic Telecom 9:30 am – 11:30 am</p>
<p>5. Prepared by : Natasha Cardinal and Aimee Wollman Nesseth</p>	<p>6. Approved by (Joint Incident Command):</p>