

HICS FORM 202: INCIDENT OBJECTIVES

1. Incident Name: NWWIHERC Membership Meeting	2. Operational Period: October 5, 2018 1000-1200	3. Incident Location: Mosaic Telecom Training Room Cameron, WI
<p>5. Attendees: Aimee Wollman Nesseth (Coordinator), Brian Kaczmarski (Chair, Polk County PH), Bob Lindberg (Vice-Chair, Cumberland Healthcare), Natasha Cardinal (Secretary, St. Croix County Emergency Management), Kyle Shafer (St. Croix County Public Health), Randy Books (WEM), Kirk Gunderson (Mayo Clinic Medical Transport), Darren Van Blaricom (Health Partners-Amery, Hudson, Westfields), Lori Garlick (River Falls Area Hospital), Kevin Thill (LifeLink III), Bethany Stevens (MMC-Ladysmith), Barb Jaderborg (MCHS-Home Care and Hospice), Brittany Fry (WWPHRC), Nicole Nelson (Rusk County PH), Missy Eckberg-Hess (Spooner Health), Bree Plessel (North Memorial Air Care), Mary Slisz-Chucka (Sawyer County PH), Pat Sanchez (Sawyer County EM), John Kruk (WISCOM SME), Karla Potts-Shufelt (MMC-Rice Lake), McKenzie Liegel (Eau Claire City-County PH and Chippewa County PH), Marisa Stanley (Eau Claire City-County PH), Cheri Nickell (Washburn County PH), Gail Peterson (Polk County PH), Mark Anderson (SHH and St. Joseph’s), Angela Jacobson (Chippewa Valley-Durand), Heidi Stewart (Pepin County PH), Barb Wickstrom (HAMH and Water’s Edge), Greg Hetherington (IMC), Len Fast (Barron Care and Rehab), Cindy Freeberg (Douglas County PH), Luke Simington (OakLeaf Surgical Hospital), Jon Richardson (Oakwood Health Services), Erika Kurtz (MMC-Ashland), Dave Salter (MCHS-Eau-Claire), Brenda Nacke (MCHS-Chippewa Valley), Melissa Miller (MCHS-Northland), Lacey Huset (MCHS-Northland), Gary Fox (North Lakes Community Clinic), Jennifer Lenbom (Chippewa County PH), Cosmo Robinson (St. Croix Tribal Health Clinic), Jan Victorson (Bayfield County EM/BAC-EMS Council), Keith Kesler (Douglas County EM), Jeanine Connell (LCO Health Center).</p> <p>Adobe Connect: Lyle Groves (Mayo Clinic Medical Transport), Erica Kamish (St. Croix Regional Medical Center).</p>		

TOPIC	DISCUSSION
Call to Order	Called to order by Brian Kaczmarski at 1002
Welcome and introductions	Introductions were completed. Michelle Seitz from the Office of Preparedness and Emergency Health Care (OPEHC) is visiting today.
Minutes	Minutes from previous meeting were presented and reviewed at today’s meeting. <ul style="list-style-type: none"> • Call for changes/corrections. None heard. Motion made by Cheri Nickell and seconded by Randy Books to approve the minutes as written. Motion approved.
Fiscal Report	Budget Report <ul style="list-style-type: none"> • We have \$30,000 designated for scholarships, and about \$10,000 has been claimed. Funds can be claimed at \$500/piece. Application is on website under the “resources – 2018-2019 scholarship application”. • For the month of August, \$7124.98 was spent. The majority of this was reimbursement to OakLeaf for their WISCOM radio installation.

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	<ul style="list-style-type: none"> Regional Projects: Still looking for ideas for Regional Projects this year. Please let Aimee know if you have ideas for these regional projects.
Regional Update Real Events/Exercises/Training	<ul style="list-style-type: none"> Darren Van Blaricom reported Amery Hospital had the Joint Commission visit on 10/4/18 <ul style="list-style-type: none"> They have recently completed Hospital Evacuation exercises at all three hospitals. Had many partnerships in the HERC join Hospital Evacuation Exercises Aimee reported on the Western WI Health tabletop last month - Plane crash with 6 injured, decon, and no administrative staff involved to intentionally get more staff to step-up, involved and be key decision-makers. Keith Kesler reported on the Husky Oil Refinery in Superior – Report has been released. The elephant in the room was social media. No matter how many times information went out by EM/Public Health, other agencies posted their own version of the information and guidance. It was nearly impossible to get PIO's in a JIC to speak the same language and release the same messages. The event in general had great cooperation. Challenges with air/helicopters and communications. Kirk Gundersen reported on the Tri-County Hospital, Whitehall, Real Event (during 2" rainstorm) – there was a nursing home fire that caused a MABAS call in Trempealeau County – 7 patients & 29 long-term care patients had to be evacuated at 11pm at night. There was no problem finding hospital beds for 7 in patients. However, the long-term care patients were more challenging to find place. At the end all the administrators were great. Aimee was called and began making several phone calls to reach out to administrators (nursing homes). Some residents came to our region. Most patients were transported by school bus (usage of slings), with great assistance by Fire Departments. <p>Upcoming Events or Exercises</p> <ul style="list-style-type: none"> WI/MN Ebola Transportation Exercise – October 25, Sacred Heart Hospital and Mayo Clinic Medical Transport involved Regional Virtual Exercise – November 7 Communication drill, November 8, 8:30 – 11 TTX. Have 35 agencies registered so far. Link is on website on the calendar
RTAC	<ul style="list-style-type: none"> Congratulations to Indianhead Medical Center Shell Lake – Now a Level 4 Trauma Designated hospital! Critical Access Hospital Trauma Program Manager, Trauma Medical Director Course. Dr. Beuning will be providing this education. (Primarily for Levels 3 & 4 Trauma Designated Hospitals)– December 7, 9am – 1pm. Additional Stop the bleed training kits are available throughout the region EMS listening session – October 8: Spooner Health 6-8:30pm Pediatric Education for EMS - October 11: Cumberland Health 6-9 pm Pre-Hospital Trauma Life Support (PHTLS) - December 1: Ashland Fire 8am -5pm

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<p>Partner Updates</p>	<p>Western WI Public Health Readiness Consortium:</p> <ul style="list-style-type: none"> • Preparedness Conference in June will include speakers talking about: I 35 Bridge Collapse Family Assistance Center, Open and Closed Points of Dispensing (PODs), 211, Social Media & Disasters, Marketing Firm talk about how to use social media, and others. • Looking at doing a project with At-Risk Populations and Community Preparedness. Need ideas & tips to guide project • Availability of new Opioid Mini Grants. WWPHERC is looking at possibility of creating a database. <p>Emergency Management:</p> <ul style="list-style-type: none"> • County WEM agencies just completed their 2017-2018 Fiscal Year and are now starting the 2018-2019 Fiscal Year. • Federal Declaration was received for Northern counties following the June, 2018 flooding. There has been a lot of flooding in the south and south western parts of the state. FEMA was here last week. Waiting to hear if they will receive a Federal Declaration for their floods. <p>Medical Reserve Corps:</p> <ul style="list-style-type: none"> • Eileen (Sawyer County MRC) – updated their mission statement in August. 2018-2019 project is a survey of all automatic external defibrillators (AEDs) – where they are and if maintenance is being completed. Just completed the Human Trafficking grant. Included toolkits, which are currently being published and will be distributed. Please let Aimee know if you would like to receive any Human Trafficking training. There are volunteers for this. • St. Croix County MRC will be meeting as Tri-County group (Polk/St. Croix/Pierce) in the near future to discuss unit goals and mission <p>WISCOM:</p> <ul style="list-style-type: none"> • John Kruk – Will need to physically come around and touch all the radios in each of the 26 hospitals with reprogramming due to Hospital name changes. Will likely begin this in the spring. • Conversation in process is expanding WISCOM to county Emergency Management EOC's • Aimee will be assigning hospitals the opportunity to initiate the roll call. A script will be included.
<p>Old Business</p>	<p>WHEPP Advisory Group Updates:</p> <ul style="list-style-type: none"> • There were no major decisions or updates made. Discussion of organizational theme, conceptual, vision & work-plan being carried out at this time. • After January 1st the meeting times for the HERC staff meeting and Advisory Group meetings have been changed to the last Thursday of the month and the following Friday. NWWIHERC Board of Directors have changed the February 1 meeting to February 8th. <p>Medical Advisor Contract:</p>

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	<ul style="list-style-type: none"> • Still no formal contract for Dr. Kranz. Mayo made an offer and we counter-offered and are waiting to hear back. We have Dr. Kranz functioning as our Medical Advisor. <p>WI Week in Anniston: April 28-May 4. People who were ticketed and ready to go in August, 2017 will get the first chance to go this year. Once we know how many seats are available, will open it to the HERC membership as a whole.</p> <p>Training Requests:</p> <ul style="list-style-type: none"> • Business continuity (funding is likely coming) • Disaster preparedness and community infrastructure (we have the go ahead to schedule. Will look at June at WITC in New Richmond). • Social Media Exercise (in discussion at State OPEHC)
New Business	<p>Election of At-Large Board Member to fill open seat vacated by Patty Subera.</p> <ul style="list-style-type: none"> • Lori Garlick – River Falls Area Hospital • Brittany Fry – WWPHRC • Paper ballot. Brittany Fry was elected by the Membership. <p>Office for Preparedness and Emergency Healthcare – OPIOID mini-grants available</p> <ul style="list-style-type: none"> • 1 million dollar grant made available as mini-grants for LPHD, HERCS and RTACS. • Do we want to utilize these grant dollars? <ul style="list-style-type: none"> ○ LPHD’s think the money is a great opportunity, however, the staff and time to manage these grant dollars are limited ○ Healthcare consortium will be applying on behalf of those counties who are not applying individually ○ The HERC Board is interested in pursuing, however, there needs to be great involvement and guidance <p>OPEHC Updates:</p> <ul style="list-style-type: none"> • Michelle Seitz reminded us that we receive our funding from the Assistant Secretary for Preparedness and Response (ASPR) – Federal Government • Funds the healthcare preparedness grants and healthcare coalitions <ul style="list-style-type: none"> ○ Includes many performance measures and capabilities • DHS collects data from the HERC regarding the performance measures and capabilities, and helps in collaborative measures and guidance • They want to see all the core-partners collaborating and planning. Get all agencies and partnerships around the table • Work Plan and Budget was revised – more in sync with performance measures that ASPR wants

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	<ul style="list-style-type: none"> • Sustainability – DHS has been changing many things and much discussion of how they can help the HERCS sustain themselves. bPARATI Conference (Oct. 16-17): sustainability in HERCs. The NWWIHERC is sending 7 people to this workshop. • CMS guidelines: Toolkits were developed and distributed, and is now moving forward the plan is to develop quality assurance and provide training/guidelines to assist the regions, through exercising and long-term needs • Burn Surge Plan – plan has been reduced to be more concise and operational with checklist and trainings. UW-Madison is the lead burn surge Hospital in the State of WI and gets majority of burn patients – DHS is working closely with UW-Madison and other two Level 1 & 2 hospitals in WI to assist in coordinating burn patients should a large-scale event that involves UW-Madison not be able to take burn patients. Normal referral patterns will continue to be in place to MN. • Engagement of Leadership – working with WI Hospital Associations to participate in HERCs • Crisis standards of care – gathering all the information we have and materials to see what our plans look like compared to others • Patient Tracking – Need one RTAC Coordinator and one HERC Coordinator to assist with this project with the strengths and obstacles • Please have Aimee attend any committee meetings that the HERC could benefit and provide information. • Whole new grant period starting next year • There is a forward movement for more funding, and building up our disaster medical systems. <p>emPOWER and Social Vulnerability Index Review:</p> <ul style="list-style-type: none"> • Aimee shared emPOWER data as of October 2, 2018 for the counties in the NWWIHERC (Medicare Beneficiaries with electricity dependent medical devices) • Data updated monthly at https://empowermap.hhs.gov/ <ul style="list-style-type: none"> ▪ does not include Medicaid recipients or children, therefore the estimates are LOW. ▪ all the numbers went up from 6 months ago, with the exception of 2 counties. Tells us that our population is aging and depending on more electricity dependent medical devices. • Social Vulnerability Index – over 14 different social factors ranked, with themes: Socioeconomic status, Household Composition, Race/Ethnicity/Language, Housing/Transportation <p>Review of Regional Work Plan:</p> <ul style="list-style-type: none"> • Work Plan Dashboard at the end of the first Quarter <ul style="list-style-type: none"> ▪ HVA has not been started at his time yet. ▪ Aimee will be sending out letters to Hospitals to receive NIMS compliance letters ▪ Annual Regional Symposium and Exercise – April 23, 2019 in Rice Lake ▪ Coalition Response Plan is a priority this year. Initial discussions have started.

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	<ul style="list-style-type: none"> ▪ Offering crisis and emergency risk communication training for public information officers/spokesperson: October 11-12, Chippewa County ▪ Board passed motion to purchase and distribute cache of tourniquets for community health centers, tribal centers, healthcare centers ▪ Offering two HICS for C-Suite Classes in the region run by EM Solutions: December 12 in Durand, and December 13 in Hayward. ▪ Will host a social media training and exercise (date to be determined) ▪ HERC will offer a business continuity course/exercise ▪ Talked about offering a workshop on closed points of dispensing ▪ Class scheduled for Medical Counter Measures– May 8-9 in Dunn County <p>EM resource and WISCOME testing compliance award winner this month: Western WI Health in Baldwin</p>
Parked Items	<p>Coalition Surge Test (CST)</p> <ul style="list-style-type: none"> • 20% Acute staffed beds = 173 this year • Hope is to simulate evacuation of several hospitals in the region this year. • Will be recruiting exercise design team from hospitals that have expressed interest • Date to be determined • State is hiring a contractor. Bid has not gone out yet. Person hired will be working with all 7 regions to get surge test done.
Upcoming Training	All trainings and information are on the www.wiherc.org website!
Adjourn	Motion and second to adjourn. Meeting adjourned at 1156.
Next Meetings:	December 7, 2018 at Mosaic Telecom Training Center, Cameron, WI
5. Prepared by : Natasha Cardinal and Aimee Wollman Nesseth	6. Approved by (Joint Incident Command):