

## HICS FORM 202: INCIDENT OBJECTIVES

<b>1. Incident Name:</b> NWWIHERC Membership Meeting	<b>2. Operational Period:</b> December 7, 2018 1000-1200	<b>3. Incident Location:</b> Mosaic Telecom Training Room Cameron, WI
<p><b>5. Attendees:</b> Aimee Wollman Nesseth (Coordinator), Brian Kaczmarski (Chair, Polk County PH), Natasha Cardinal (Secretary, St. Croix County Emergency Management), Kyle Shafer (St. Croix County Public Health), Randy Books (WEM), Mark Manning (Marshfield Medical Center-Rice Lake, Lakeview Medical Center EMS), Robb Paulson (WW Health), Linda Maday (WW Health), Pam Frost (Regional Hospice Services), Doug Van Doorn (Marshfield Medical Center-Ladysmith), Tom Hall (Rusk County EM), Darren Van Blaricom (Health Partners-Amery, Hudson, Westfields), Kevin Thill (LifeLink III), Bethany Stevens (MMC-Ladysmith), Brittany Fry (WWPHRC), Dawn Brost (Rusk County PH), Eileen Simak (Sawyer County PH), Marisa Stanley (Eau Claire City-County PH), Gail Peterson (Polk County PH), Mark Anderson (SHH and St. Joseph's), Heidi Stewart (Pepin County PH), Barb Wickstrom (HAMH and Water's Edge), Kathy Ronchi (Douglas County PH), Luke Simington (OakLeaf Surgical Hospital), Erika Kurtz (MMC-Ashland), Gary Fox (North Lakes Community Clinic), Jennifer Lenbom (Chippewa County PH), Jeanine Connell (LCO Health Center), Andrea Williams (Essentia-Superior)</p> <p><b>Adobe Connect:</b> Annie Riedel (Spooner Health), Becki Nelles (Bayfield PH), Cheri Nickell (Washburn PH), Dennis Brown (Chippewa EM), John Kruk (WISCOM SME), Barb Jaderborg (MCHS Home Care and Hospice), Paul Eaton (LifeLink III), Tyler Esh (Eau Claire EM), Jon Schultz (Eau Claire Fire), Angela Jacobson (Advent Health-Durand), Heath Tachick (MCHS-EC), Richard Haider (Osceola Medical Center).</p>		

TOPIC	DISCUSSION
<b>Call to Order</b>	Called to order by Brian Kaczmarski at 1001
<b>Additions to the Agenda</b>	Aimee asked to add an update regarding Wisconsin Week training. Linda Maday made a motion to accept the agenda with this addition. Jenny Lenbom seconded the motion. Motion approved.
<b>Welcome and introductions</b>	Introductions were completed.
<b>Minutes</b>	Minutes from previous meeting were presented and reviewed at today's meeting. Call for changes/corrections. None heard. Motion made by Brittany Fry and seconded by Bethany Stevens to approve the motion was approved.
<b>Fiscal Report</b>	<p><b>Budget Report</b></p> <ul style="list-style-type: none"> <li>• Not much outstanding in terms of the Budget. Aimee's November expenses were approved by the Board.</li> <li>• We are capable of carrying over \$48k next year, but we still have a lot of money to spend.</li> <li>• We are not allowed to buy "stuff" for any agency, but can buy for the region. We will be asking disciplines what they need through a survey/checklist to help guide the board with their decisions</li> </ul>

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	<ul style="list-style-type: none"> <li>• We did purchase Isopods for Eau Claire Fire out of the Ebola funds. The training isopod will be used during a drill in the spring.</li> </ul> <p><b>Scholarships</b></p> <ul style="list-style-type: none"> <li>• We are halfway through the year and approximately half of the Scholarship funds have been claimed. There will be more trainings/conferences in the spring. Please consider who in your department needs training in emergency preparedness.</li> </ul>
<p><b>Regional Update Real Events/Exercises/Training</b></p>	<ul style="list-style-type: none"> <li>• Marshfield Medical Center Ladysmith had 20 people go through Hazmat training/decontamination.</li> <li>• WW Health sponsored Human Trafficking at the Baldwin/Woodville school. Aimee presented. 50 participants. Aimee is scheduled to be in Rusk County for a similar presentation to the Public Health staff in January.</li> <li>• St. Croix County held a tabletop with the Town of Kinnickinnic Board/First Responders on December 6th testing their newly revised Emergency Operations Plan and coordination between contracted services in their township. The exercise simulated a tornado event</li> </ul> <p><b>AHEPP Conference (Association for Healthcare Emergency Preparedness Professionals) Report Out:</b></p> <ul style="list-style-type: none"> <li>• This is an organization for networking and collaborating. New employees can sign up to receive a mentor in this association. Darren VanBlaricom has attended this conference 3 times. This year’s sessions included CMS training, HSEEP modification for healthcare exercises, a healthcare version of the Planning “P” and simplistic version, HVA – there has been a new module that has been built that evaluates the risks, and validates financial risks (Darren has a copy), presentation by nurse manager, ED Manager, and EM in Vegas Shooting – their level 3 trauma center received 116 shooting patients in 2 hours. Provided training, video, and insight on their experience, IC, clean-up, and triage. Darren has several materials that he is willing to share from the conference. He is going to send them to Aimee and she will distribute to the HERC webpage.</li> </ul> <p><b>National HCC Conference Report Out:</b></p> <ul style="list-style-type: none"> <li>• Mark Manning, Aimee and Dr. Krantz attended. Dr. Kadlec (Director of ASPR) is proposing a National Disaster Healthcare System that would have specific specialty care centers for each FEMA region. For example, for burns, ours is located in Chicago. Focus is improving and regional resources for disaster situations when local resources would be overwhelmed. Currently the state burn center is in Madison, but we know in a large scale disaster, our burn beds would be overwhelmed quickly.</li> <li>• Amy Herman – presented on the Art of Perception. All about changing the way we perceive our surroundings. Encouraged HERCs to change the way we look at the situations around us.</li> <li>• Pediatric Surge Capability – Large group of hospitals put together a presentation on resources and response. Encouraged people to think about our Peds capabilities from each hospital/clinic, include drills to include pediatrics, and behavioral health/pediatric issues, such as the challenges faced with evacuation of behavioral health/psychiatric units. CMS Rules are being considered for Peds Surge Capabilities.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Husky Refinery presentation on bed surge, communications and EOCs. There were too many EOC's which hampered unified command. The communication between other HERC regions was difficult. Gold Cross did a fantastic job with an organized supportive approach.</li> <li>• Stop the Bleed – was discussed. Dr. Krantz has some ideas for kits. There is a focus on Bystander Training</li> <li>• Aimee will be sharing more resources she picked up on functional access needs, mental health, behavioral health, and others.</li> </ul> <p><b>Interstate Ebola Transportation Exercise in October</b></p> <ul style="list-style-type: none"> <li>• This was drill, where a patient was transported from Eau Claire to University of MN. Aimee was controller at Sacred Heart. Had a volunteer who stayed in Isopod from Madison to Eau Claire. PPE in the back of a rig is extremely difficult, especially considering bathroom necessities. There were many lessons learned.</li> </ul> <p><b>Regional Virtual Exercise Report:</b></p> <ul style="list-style-type: none"> <li>• 46 different agencies participated (322 participants). Aimee just finished AAR yesterday and it is available on the website.</li> </ul> <p><b>Upcoming Events or Exercises</b></p> <ul style="list-style-type: none"> <li>• The National Park Service (NPS) is hosting a Tabletop Exercise for the Lower St. Croix National Scenic Riverway to discuss response and recovery following a hazardous materials spill in the St. Croix River on January 8th. The exercise is designed to be a joint issue exercise between St. Croix County Emergency Management, Washington County Emergency Management, Pierce County Emergency Management, Wisconsin Emergency Management, and the Upper Mississippi River Basin Association (UMRBA). The exercise will have approximately 25-35 participants from Federal, Tribal, State, Local, Industry, and Non-Governmental Organizations, including first responder players from St. Croix County, Pierce County, Washington County, NPS, UMRBA, and the US Coast Guard.</li> </ul>
<b>RTAC</b>	<ul style="list-style-type: none"> <li>• Trauma Medical Director and Trauma Coordinator training is happening today.</li> <li>• Stop the Bleed training kits are available throughout region. Heidi Stewart had a great suggestion on how to use IV tubing and a pool noodle as training equipment.</li> <li>• Pre-Hospital Trauma Life Support (PHTLS) was held in Ashland, December 1 with 20 participants. Great class. Two more training sessions will be offered in the first six months of 2019.</li> </ul>
<b>Partner Updates</b>	<p><b>Western WI Public Health Readiness Consortia:</b></p> <ul style="list-style-type: none"> <li>• Received Opioid Grant – will create a database with substance use data (please send Brittany any data you would to go no map). Creating instructional/training videos. Resiliency apps – can be downloaded on iPad to schools. Positive Parenting Campaign. Creating expert videos on substance videos – Looking for physicians, LE, EMS anyone with substance abuse calls. Regions does monthly updates with EMS providers</li> <li>• ICS-300 Polk County will be hosting February 11-12. Sign up is on WEM Training Portal.</li> </ul>

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	<p><b>Emergency Management:</b></p> <ul style="list-style-type: none"> <li>• Has had more training in WebEOC (booklet developed at State level and shared for WebEOC)</li> <li>• Two openings for Exercise Officers in the Northwest Region</li> </ul> <p><b>WISCOM</b></p> <ul style="list-style-type: none"> <li>• Did encrypted test drill in beginning of November. Everyone checked in on clear channel then switched over to encrypted. A few had failures (Durand, Amery, and Hayward). No response from Ladysmith, Mayo Oakridge/Menomonie, Westfield’s Hospital. Encryption is only in hospital radios. It allows you to talk to other hospitals if the need arises for sharing PHI over the radio.</li> <li>• Discussions at state to determine which talk group they want to facilitate with air medical services.</li> <li>• Redundant Communications Drill: December 13<sup>th</sup>. Aimee will send out WITRAC notification. A question will be asked within WITRAC message and response will be done with radio. There will be a timeframe – starting at 2pm and will conclude within 30 minutes.</li> </ul> <p><b>Medical Reserve Corps</b></p> <ul style="list-style-type: none"> <li>• Eileen from Sawyer County received the Challenge Grant through NACCHO for Human Trafficking and created a toolkit. A multi-disciplinary toolkit that they would like to distribute within our region/counties. Please use the sign-up sheet to include the agencies you plan to distribute a toolkit to. The Toolkits are designed for Public Health, Law Enforcement, Emergency Rooms, and churches. Toolkit is also available online in digital format at Health Center Education and Training (HCET) website. Will be shared with Aimee and on website.</li> <li>• Also working to track AED’s that are local in the county, keep an updated list, and provide training. Please send any short AED training materials to Eileen through Aimee, or directly to Eileen.</li> </ul>
<b>Old Business</b>	<p><b>WHEPP Advisory Group Updates</b></p> <ul style="list-style-type: none"> <li>• CST Contractor has been hired</li> <li>• Incorporation at the advisory group level being pursued</li> </ul> <p><b>Opioid Mini-Grant Update</b></p> <ul style="list-style-type: none"> <li>• 5 public health departments are under this grant and projects will begin in January. The other Public Health entities that wanted to participate who are members of the WWPHRC are working with Brittany for their grant funds and projects.</li> </ul> <p><b>Juware and WISCOM Compliance</b></p>

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	<ul style="list-style-type: none"> <li>• We need to improve. Mayo and Red Cedar is 100%, however, there are too many others who have not be entering data during drill. August – December Compliance was 66.34%. The drill statistics will be sent out to be shared with leadership</li> </ul> <p><b>WI Week in Anniston: April 28-May 4</b></p> <ul style="list-style-type: none"> <li>• Waiting list for healthcare leadership (HCL) and emergency operations (EMO)</li> <li>• Still 4 seats available for Hospital Emergency Response Team (HERT)</li> <li>• Fill out survey monkey link to indicate interest: <a href="https://www.surveymonkey.com/r/BQ8J9CL">https://www.surveymonkey.com/r/BQ8J9CL</a></li> </ul>
<b>New Business</b>	<p><b>Small Group Activity: Role of HERC in Response</b></p> <ul style="list-style-type: none"> <li>• We are required to write a regional response plan this year. We are to focus on what the HERC specifically does, not how a county or specific agency responds.</li> </ul>
<b>Upcoming Training</b>	<p><b>All trainings and information are on the <a href="http://www.wiherc.org">www.wiherc.org</a> website!</b></p>
<b>Adjourn</b>	<p>Motion and second to adjourn. Meeting adjourned at 1156.</p>
<b>Next Meetings:</b>	<p><b>February 8, 2019</b>, 1000-1200 at Mosaic Telecom Training Center, Cameron, WI</p>
<p><b>5. Prepared by :</b> Natasha Cardinal and Aimee Wollman Nesseth</p>	<p><b>6. Approved by (Joint Incident Command):</b></p>