

HICS FORM 202: INCIDENT OBJECTIVES

1. Incident Name: NWWIHERC Membership Meeting	2. Operational Period: February 8,2019 1000-1200	3. Incident Location: Mosaic Telecom Training Room Cameron, WI
<p>5. Attendees: Aimee Wollman Nesseth (Coordinator), Brian Kaczmarski (Chair, Polk County PH), Randy Books (WEM), Mark Manning (Marshfield Medical Center-Rice Lake, Lakeview Medical Center EMS), Pam Frost (Regional Hospice Services), Karla Potts-Shufelt (MCHS-Northland), Lacey Huset (MCHS-Northland), Nicole Nelson (Rusk County PH), Missy Eckberg-Hess (Spooner Health), Dave Salter (MCHS-Eau Claire), Paulette Magur (Eau Claire PH), Sarah Turner (Barron County PH), Craig Martin (Pierce County PH), Darren Van Blaricom (Health Partners-Amery, Hudson, Westfields), Kevin Thill (LifeLink III), Brittany Fry (WWPHRC), Gail Peterson (Polk County PH), Mark Anderson (SHH and St. Joseph's), Heidi Stewart (Pepin County PH), Gary Fox (North Lakes Community Clinic), Andrea Williams (Essentia-Superior), Raquel Shinee (MMC-Eau Claire), Doug Hill (Guest).</p> <p>Adobe Connect: Barb Jensen (Hearts of Gold-Homecare), Ben Elfrink (Pepin EMS), Bethany Stevens (MMC-Ladysmith), Bob Lindberg (Cumberland Healthcare), Brenda Nacke (MCHS-Chippewa Valley), Carol Buck (Washburn County EM), Cyndi Zach (Ashland PH), Eileen Simak (Sawyer County PH), Erika Kurtz (Memorial Medical Center), Kathy Ronchi (Douglas County PH), Kirk Gunderson (Mayo Clinic Medical Transport), Kyle Shafer (St. Croix County PH), Linda Maday (Western WI Health), Liz Szot (Ashland County PH), Lori Garlick (River Falls Area Hospital), Luke Simington (OakLeaf Surgical Hospital), Natasha Cardinal (St. Croix County EM), Pat Sanchez (Sawyer County EM), Sara Wartman (Bayfield County PH) Cheri Nickell (Washburn PH), Barb Jaderborg (MCHS Home Care and Hospice), Dan Johnson-Powers (River Falls Area Hospital), Tyler Esh (Eau Claire EM), Angela Jacobson (Advent Health-Durand), Rachel Zimmer (Osceola Medical Center).</p>		

TOPIC	DISCUSSION
Call to Order	Called to order by Brian Kaczmarski at 1003
Additions to the Agenda	No additions or changes to the agenda.
Welcome and introductions	Introductions were completed.
Minutes	Minutes from previous meeting were presented and reviewed at today's meeting. Call for changes/corrections. One correction made to Cheri Nickell's name in the minutes. Motion made by Randy Books and seconded by Brittany Fry to approve the minutes with this correction. Motion was approved.
Fiscal Report	<p>Budget Report</p> <ul style="list-style-type: none"> Not much outstanding in terms of the Budget. Aimee's January expenses were approved by the Board. <p>Scholarships</p> <ul style="list-style-type: none"> Over \$22,000 has been awarded. There is over \$7000 remaining. Please access the scholarship application on our website under Resources: 2018-2019 Scholarship application. <p>Funding Opportunity Announcement for 2019-2020</p>

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	<ul style="list-style-type: none"> This is usually released at the end of January, however, to date, it has not been released. Once this is announced we will have a better idea of what our grant funding will look like for next year.
<p>Regional Update Real Events/Exercises/Training</p>	<p>Events or Exercises <i>*Any real events/activations can be counted as an exercise requirement*</i></p> <p>Bomb Threat Email –</p> <ul style="list-style-type: none"> Several organizations within our Region received this email. Aimee was notified by Burnett Medical Center that their HIM department had received the email. Shortly thereafter found out Hayward Area Memorial Hospital had also received the threat. A real event took place in Sawyer County at about the same time, but was unrelated. Within 45 minutes or so the WI Intelligence Center sent out a notice that this was wide spread cyber-attack. This event did tie up hospital and LE resources for a short time. <p>Extreme Cold Weather</p> <ul style="list-style-type: none"> Spooner Hospital had a pipe burst and had to switch from natural gas to propane Sacred Heart had 3 pipes burst Superior Hospital had a pipe burst Western WI Health had two broken pipes, activated ICS, and maintained all essential services, but closed non-essential and clinic for 2 days. Saw acute care patients out of ED area. MCHS-Eau Claire noted that one lesson learned was that some of the transportation services pulled back their availability, therefore it was difficult to manage some discharges. <p>February 23, American Birkebeiner</p> <ul style="list-style-type: none"> Going through Threat Assessment right now Many resources are involved in this event (FBI/LE/EMS/FD/EM) LE from many agencies and EM and first responders are gearing up. The unified command post will be off site. Birkie Security Volunteers made up of Sawyer County Search and Rescue and the VETS group. With multiple events needing thousands of volunteers over a 2-day period, it is hard to fill the volunteer slots. At this time, there is no credible threat. Please go to Birkie Website to sign up as a volunteer. HERC is providing each medical tent with the Bleeding Control Kits we purchased last year for large event. <p>Regional Symposium and Exercise – April 23, 2019</p> <ul style="list-style-type: none"> Aimee, Brittany, and Randy have been working on writing scenario Registration is now open. See website under Calendar for link to registration.
<p>RTAC</p>	<p>Trauma Medical Director and Coordinator Course:</p> <ul style="list-style-type: none"> L3/L4 Trauma Director and Coordinator Course held in December with 46 participants. Well received. Now expanding to other regions Congratulations to 3 hospitals on passing their Level 4 Trauma Site Reviews

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	<ul style="list-style-type: none"> • Another Stop the Bleed Train the Trainer event at the next RTAC meeting: 1:00 p.m., March 26 Mosaic Telecom Training Room, Cameron • Pre-Hospital Trauma Life Support (PHTLS) class held to be held at Lake Nebagamon April 27th-all day. • Watch for Trauma Informed Care Courses to be held in the Fall
Partner Updates	<p>Western WI Public Health Readiness Consortia:</p> <ul style="list-style-type: none"> • Brittany gave an update on the Opioid Grant Funding and projects she is working on. • Brittany spoke about working with the HERC regarding Closed PODs in the coming months into the next fiscal year. • Passed around a draft agenda of the WWPHERC Preparedness Conference that will take place June 9-10 at WITC in Rice Lake. Great speakers. Registration is open...check her website or the HERC website for the link. • ICS-300 Polk County will be hosting February 11-12. They were able to fill class and accommodate everyone who wanted to attend. <p>Emergency Management:</p> <ul style="list-style-type: none"> • Randy promoted the upcoming WEM Governor’s conference. Pre-Conference training (March 20) and hotel for the night before pre-conference training is FREE. The conference is March 21-22, Register now! Scholarship can be applied to this from HERC. <p>WISCOM</p> <ul style="list-style-type: none"> • Completed the required Redundant Communications Drill. Actually did it twice because first time didn’t go so well. Will need to repeat this drill in June. • John was not able to be at this meeting. He hopes to do some reprogramming with hospital name changes after the Birkie. • Brief discussion regarding the State’s investigation into changing the current Type 2 Stargate models to something different. Josh Ripp has been calling hospitals with the Type 2 to help with their decision making. <p>Medical Reserve Corps</p> <ul style="list-style-type: none"> • 2 large Human Trafficking Trainings in Minong at the school and at a church. Tracy Jensen and partners have been providing the training and including their play as part of the presentation. Also working to track AED’s that are local in the county, keep an updated list, and provide training. Please send any short AED training materials to Eileen through Aimee, or directly to Eileen.
Old Business	<p>WHEPP Advisory Group Updates</p> <ul style="list-style-type: none"> • Incorporation at the advisory group level being pursued. At the last meeting draft bylaws and articles of incorporation were distributed as a starting point. Boards are encouraged to discuss and bring back feedback.

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	<p>Brian reiterated that we want to maintain our autonomy and funding as much as possible. Aimee will schedule another meeting with the Board to discuss these draft documents prior to the end of the month.</p> <ul style="list-style-type: none"> • Brian was elected the Vice-Chair of the WHEPP Advisory Group at the last meeting. <p>Opioid Mini-Grant Update</p> <ul style="list-style-type: none"> • Faith Based Initiative Kick-Off February 19 – Luther Park Bible Camp in Chetek • Contract signed with Arbor Place, Inc. in Menomonie to be focusing on drug-endangered children with Bayfield, Sawyer, Dunn, St. Croix Counties and Lac Courte Oreilles Tribe. <p>Juware (WiTRAC) and WISCOM Compliance</p> <ul style="list-style-type: none"> • We did much better this month! Bed Count average was over 85%! Well done!
New Business	<p>Coalition Surge Test (CST) Exercise</p> <ul style="list-style-type: none"> • The contractor who was hired to run the CST exercises met with the HERC Coordinators at our last meeting in the WI Dells. • We have set March 19, 2019, as the exercise date. • 12 Hospitals will be evacuating to meet our 20% requirement • Planning meeting set for February 26, 1430-1600 • Scenario will not be shared as it is too difficult to come up with a scenario that would impact so many hospitals regionally. Each hospital will just be told they “need to evacuate”. The goal will be to identify available beds and EMS transport for each evacuating patient. No real patients will be moved during the exercise. We are allowed to transport patients outside the state to follow “normal referral patterns”. <p>Guest Speaker: Doug Hill, Grantee working on researching the state of Crisis Standards of Care in WI.</p> <ul style="list-style-type: none"> • Program Director, WI Crisis Standards of Care Initiative w/21+ years of work in Fed Gov. (FEMA/NIH/CDC/State & Local EM/First Responder), 5+ years of private work-consulting, extensive work in project management and policy adaptation. • What do we feel is our overall knowledge of SSC? And what have we heard? • 30,000 ft. view – start conversation (no immediate answers) • Crisis Care vs. Crisis Standards of Care: there is a difference. • In 2009 the IOM produced Red Letter Report outlining the need for health care emergency preparedness in disaster type situations (hurricane Katrina, Joplin Tornadoes, New York Snow Storms, Route 91 Music Festival)

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	<ul style="list-style-type: none"> • The basis for CSC planning in many states has been the 2012 IOM Guidance for Establishing CSC for use in Disaster situations • Key Elements: <ul style="list-style-type: none"> ○ Seek community and provider engagement ○ Adhere to ethical norms with strong ethical grounding ○ Seek necessary legal protections for healthcare practitioners • When do we need CSC? <ul style="list-style-type: none"> ○ Extreme Crisis ○ Scarce Medical Resources ○ It is a forced choice – based on the emerging situation. Under such circumstances, failing to make substantive adjustments to care operations is very likely to result in greater death or injury • CSC Initiative will not immediately seek to write standards, guidelines or rules <ul style="list-style-type: none"> ○ Start the conversations ○ Collaborate and get extensive input ○ Est. work groups to provide guidance, input and expertise on initiative and potential paths of approach ○ Research and report on currently utilized CSC policies and procedure in other states and WI ○ Work with partners to develop an inventory of CSC barriers and possible solutions ○ Work with partners to identify possible CSC triggers ○ Seek to start a meaningful dialogue among partners of general CSC guidelines and principles ○ Lay the groundwork for follow-on activities, if identified as necessary and desirable • Currently reviewing other State’s CSC Plans vary in resources, scope and length • Outreach and Work in WI <ul style="list-style-type: none"> ○ Health Care Systems/Hospitals/Healthcare Providers ○ Public Health ○ EMS/First Responders ○ EM ○ Legal & Ethics Community ○ Affiliated WI Associations <p>If you would like to be considered for one of Doug Hill’s work groups, please reach out to Aimee and she will send your name to Doug.</p> <p>Response Plan:</p> <ul style="list-style-type: none"> • This is a requirement for this grant cycle.

TOPIC	DISCUSSION
	<ul style="list-style-type: none"> • Discussion regarding a fixed Regional Medical Coordinating Center (RMCC) vs. a virtual RMCC. Membership agreed that a virtual RMCC makes more sense in this region due to the large geographical area being covered by the NWWIHERC. The issue is determining which virtual platform will work best for most disciplines. • Discussion regarding a 24/7 contact number for the NWWIHERC, especially if Aimee is not available. Suggestion from membership that the Duty Officer or 24/7 DHS number be utilized for this purpose. Aimee will investigate.
Upcoming Training	All trainings and information are on the www.wiherc.org website!
Adjourn	Motion and second to adjourn. Meeting adjourned at 1201.
Next Meetings:	April 5, 2019 , 1000-1200 at Mosaic Telecom Training Center, Cameron, WI. This will be the facilitated discussion portion of the Coalition Surge Test. More information to come!
5. Prepared by : Natasha Cardinal and Aimee Wollman Nesseth	6. Approved by (Joint Incident Command):