

HICS FORM 202: INCIDENT OBJECTIVES

| | | |
|---|--|---|
| 1. Incident Name: NWWIHERC Membership Meeting | 2. Operational Period: April 5,2019 1000-1200 | 3. Incident Location: Mosaic Telecom Training Room Cameron, WI |
|---|--|---|

5. Attendees: Aimee Wollman Nesseth (Coordinator), Brian Kaczmarek (Chair, Polk County PH), Randy Books (WEM), Mark Manning (Marshfield Medical Center-Rice Lake, Lakeview Medical Center EMS), Pam Frost (Regional Hospice Services), Bob Lindberg (Vice Chair, Cumberland Healthcare), Lacey Huset (MCHS-Northland), Nicole Nelson (Rusk County PH), Missy Eckberg-Hess (Spooner Health), Dave Salter (MCHS-Eau Claire), Paulette Magur (Eau Claire PH), Tim Ganger (Cumberland Healthcare), Darren Van Blaricom (Health Partners-Amery, Hudson, Westfields), Brittany Fry (WWPHRC), Gail Peterson (Polk County PH), Mark Anderson (SHH and St. Joseph's), Heidi Stewart (Pepin County PH), Gary Fox (North Lakes Community Clinic), Andrea Williams (Essentia-Superior), Raquel Shinee (MMC-Eau Claire), Wendy Suhr (guest), Robert Goodland (RTAC Coordinator), Dr. Paul Krantz (Medical Advisor), Natasha Cardinal (St. Croix EM), Svea Erlandson (DHS), Linda Maday (WW Health), Robb Pearson (WW Health), Lynette Kesler (Brule Fire), Keith Kesler (Douglas EM), Melissa Miller (MCHS-Northland), Brenda Nacke (MCHS-Chippewa Valley), Barb Jaderborg (MCHS HHH), Deanne Mullner (North Memorial Health Ambulance), John Kruk (WISCOM Specialist), Richard Haider (Osceola Medical Center), Jennifer Lenbom (Chippewa PH), Mike Judy (Barron EM), Cheri Nickell (Washburn PH), Cindy Freeberg (Douglas County PH), Kyle Shafer (St. Croix PH), Erika Kurtz (Memorial Medical Center), Bree Plessel (North Memorial Health Air Care), Jim Sorenson (Oak Leaf Surgical Hospital), Sara Wartman (Bayfield PH), Wayne Street (MCHS-Eau Claire).

Adobe Connect: Barb Jensen (Hearts of Gold-Homecare), Andrea Olson (St. Croix Regional Medical Center), Eileen Simak (Sawyer County PH), , Liz Szot (Ashland County PH), Dan Johnson-Powers (River Falls Area Hospital), Tyler Esh (Eau Claire EM), Angela Jacobson (Advent Health-Durand), Candace Grohskoph (Sacred Heart/St. Josephs), Jan McKitchan (Hayward Area Memorial Hospital), Julie McCallum (Sawyer PH), Jon Schultz (Eau Claire Fire Department), Richard Schahczinski (Marshfield Medical Center-Eau Claire), Tina Ketel, Dennis Brown (Chippewa EM), Robin Schultz (Sacred Heart/St. Joseph's), Chris Wright (Sacred Heart), Jamie Wright (Sacred Heart), Julie Lyons (Sacred Heart), Andrew Bowman (Sacred Heart).

| TOPIC | DISCUSSION |
|----------------------------------|--|
| Call to Order | Called to order by Brian Kaczmarek at 1005 |
| Additions to the Agenda | Motion to approve the agenda made by Mark Manning. Second by Sara Wartman. Motion approved. |
| Welcome and introductions | Introductions were completed. |
| Minutes | Minutes from previous meeting were presented and reviewed at today's meeting. Call for changes/corrections. No changes or additions. Motion made by Cheri Nickell and seconded by Pam Frost to approve the minutes. Motion was approved. |
| Fiscal Report | Budget Report <ul style="list-style-type: none"> Budget report was approved by the Board of Directors. We still have funds to spend this year. Scholarships <ul style="list-style-type: none"> All scholarships have been awarded for this year. Funding Opportunity Announcement for 2019-2020 |

| | |
|---|--|
| | <ul style="list-style-type: none"> This was released and the State OPEHC is working on writing the grant for next year. It is anticipated that we will stay at our current level of funding with \$150,000 in base funding plus as much as \$48,000 in carryover. |
| <p>Facilitated Discussion for the Coalition Surge Test</p> | <p>Coalition Surge Test Part 1:</p> <ul style="list-style-type: none"> Was held on March 19th, 2019, from 9:30 am – 11:00 am (90 minutes) All information has been collected and is presented in a PowerPoint (will send out) Wendy Suhr – who works with Willdan, is part of the contractor group hired by the OPEHC to assist in Coalition Surge Tests and facilitate feedback <p>Coalition Surge Test Part 2: Facilitated Discussion:</p> <ul style="list-style-type: none"> Today, requesting information and feedback from us today in order to complete AAR. This conversation will focus on reviewing values for the ASPR performance measures, identify strengths and areas of improvement, and what we can do to improve planning. Patient was considered “placed” when there was a verbal or written agreement to accept the patient and appropriate transportation was secured. Most evacuation sites had patient census within 5 minutes (time to determine patient census) Every evacuation site identified beds at receiving facilities and secured transportation within the 90 minute exercise time. MCHS-Oakridge had an unsuspecting special situation of a baby being born, so they were not able to participate in the exercise as they had hoped. Situation Manual was distributed including the facilitated discussion questions. <p>Module One: Evacuating Facilities</p> <ul style="list-style-type: none"> Most thought it went well with proper communication of reaching out to our neighboring facilities, and prior connections. <ul style="list-style-type: none"> Cumberland Healthcare went much easier than anticipated. Several facilities near by – first call went out to Spooner, who took all 6. WW Health had good relationships, making decisions very efficient Osceola had to expand circle and look outside their first call. WITRAC was used to help facilitate decisions <ul style="list-style-type: none"> Suggestion: As agencies surge they should update their WITRAC capability to indicate additional capacity. Suggestion for next year: Make system hospitals not able to go to one another MNTRAC was used by some to transport patients <ul style="list-style-type: none"> Discussion regarding: Transfer vs emergent transfer, MOU’s with alternate care-site plans Communication was mostly phone calls. A couple of facilities utilized video phone calls, teleconference line, and Aimee opened a regional medical coordinating center Adobe Connect room Osceola sent one patient to long-term care (do not forget about these resources) Question: Are there credentialing issues when staff are sent with evacuating patients? Yes. Within system hospitals this is easy. <p>Module 2: Transportation</p> |

| | |
|--|---|
| | <ul style="list-style-type: none"> • Use of MABAS: Several counties used this system. One county communications center with MABAS declined to participate. Some counties don't have MABAS, but used other Mutual Aid relationships. • We are held to state and national standards of transport, when in fact we are in a local state of emergency and should have some jurisdictional decision-right making • Many locals did not have back-up coverage making use of mutual aid necessary. <p>Module 3: Additional Topics for HERC Members</p> <ul style="list-style-type: none"> • Role of Public Health/Emergency Management <ul style="list-style-type: none"> • Potential role for PH: Family Reunification/Family Assistance Centers - Family members are going to be calling asking where their "person" is going to be. <ul style="list-style-type: none"> ○ Discussion regarding HIPPA Compliance ○ EM can assist with resources, and provide more help IF the disaster is affecting one healthcare facility. If the disaster/event is impacted EM will be busy doing many other things! Hospitals need to have their own back-up plans and ability to find resources. • Patient Tracking <ul style="list-style-type: none"> ○ Several concerns regarding patient tracking • Public Information: <ul style="list-style-type: none"> ○ Osceola had a PIO on site and is working on more template messaging for PIO's |
| Old Business | <p>Regional Exercise and Symposium:</p> <ul style="list-style-type: none"> • April 23, 2019, 1000-1500 at WITC in Rice Lake, WI. Registration deadline April 17th – Go into calendar under website for more information. |
| Partner Updates | <p>WISCOM</p> <ul style="list-style-type: none"> • Marshfield Medical Center-Eau Claire is up and running. • Can EM's go and talk on Healthcare Coalition Talk Group? – Yes, please contact John Kruk • Drills: Started doing them once a week. Most participation they got was 92%, and the participation is dropping • Please make sure your WISCOM radios are working • Training – working on videos to distribute |
| Upcoming Training | <p>All trainings and information are on the www.wiherc.org website!</p> |
| Adjourn | <p>Motion and second to adjourn. Meeting adjourned at 1205.</p> |
| Next Meetings: | <p>June 7, 2019, 1000-1200 at Mosaic Telecom Training Center, Cameron, WI. This will be our Annual Meeting! Plus updates on the work plan for 2019-2020, and training from Salamander Technologies! More information to come!</p> |
| 5. Prepared by : Natasha Cardinal and Aimee Wollman Nesseth | <p>6. Approved by (Joint Incident Command):</p> |

