

HICS FORM 202: INCIDENT OBJECTIVES

1. Incident Name: NWWIHERC Membership Meeting	2. Operational Period: August 3, 2018 1000-1200	3. Incident Location: Mosaic Telecom Training Room Cameron, WI
<p>5. Attendees: Aimee Wollman Nesseth (Coordinator), Brian Kaczmariski (Chair, Polk County PH), Natasha Cardinal (Secretary, St. Croix County Emergency Management), Kyle Shafer (St. Croix County Public Health), Randy Books (WEM), Amanda Potting (Osceola Medical Center and Osceola Ambulance), Kevin Thill (LifeLink III), Brenda Nacke (MCHS-Chippewa Valley), Melissa Miller (MCHS-Northland), Linda Maday (Western WI Health), Brittany Fry (WWPHRC), Mark Anderson (SHH and St. Joseph's), Patty Subera (Lac Courte Oreilles Tribal Health Clinic), Mark Manning (Lakeview Medical Center), Kelli Engen (Eau Claire City-County PH), Paulette Magur (Eau Claire City-County PH), Heidi Stewart (Pepin County PH), Gail Peterson (Polk County PH), Barbara Wickstrom (Hayward Memorial Hospital and Water's Edge Care Center), Nicole Nelson (Rusk County PH), Jan Victorson (Bayfield County EM, Iron River EMS), Keith Kesler (Douglas County Emergency Management), Barb Jaderborg (Mayo Clinic Home Health and Hospice), Kathy Ronchi (Douglas County PH), Pat Sanchez (Sawyer County EM), Mary Slisz-Chucka (Sawyer County Health and Human Services), Cheri Nickell (Washburn PH), Erika Kurtz (Memorial Medical Center), Missy Eckberg-Hess (Spooner Health), Dave Salter (MCHS-Eau Claire), Bethany Stevens (Rusk County Memorial Hospital), Tom Aarrestad (Dunn County PH), Jeanine Schultz (Barron County PH), Keri Nelson (Cumberland Healthcare).</p> <p>On Phone/ Adobe Connect: Bob Lindberg (Cumberland Healthcare), Eileen Simak (Sawyer County PH), Cyndi Zach (Ashland County PH), Darren Van Blaricom (Hudson, Amery, and Westfields Hospitals), Erica Kamish (St. Croix Regional Medical Center), Dr. Paul Krantz (NWWIHERC Medical Advisor), Luke Simington (OakLeaf Surgical Hospital), Lyle Groves (Mayo Clinic Medical Transport), Angela Jacobson (Chippewa Valley-Durand), Cosmo Robinson (St. Croix Tribal Health), Dan Johnson-Powers (River Falls Area Hospital), Sara Wartman (Bayfield County PH), Tony Bondioli (Bayfield County PH), Barbara Jensen (Hearts of Gold), Len Fast.</p>		

TOPIC	DISCUSSION
Call to Order	Called to order by Brian Kaczmariski at 1002
Welcome and introductions	Introductions were completed.
Minutes	Minutes from previous meeting were presented and reviewed at today's meeting. <ul style="list-style-type: none"> • Call for changes/corrections. None heard. Motion made by Bob Lindberg and seconded by Barb Wickstrom to approve the minutes as written. Motion approved.
Fiscal Report	Budget Report <ul style="list-style-type: none"> • The Board has approved the final Budget report for Budget Period 1. The Carryover Funds are \$45, 350* (*amended from \$45,375, due to additional postage/bank fees).

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	<ul style="list-style-type: none"> • For this year, Budget Period 1 Supplemental (BP1S) we will be looking at: \$150,000 base plus the carryover funds, \$45,350 for a total of: \$195, 350. We also have at least \$47,000 for Ebola or Highly Infectious Disease funding. • Please send project ideas to Aimee as soon as possible for the budgeting process.
Regional Update Real Events/Exercises/Training	<ul style="list-style-type: none"> • Bayfield/Douglas Counties had an extreme amount of damage to local infrastructure (roads) 3.9 million for roads/snowmobile trails (not counting damage to state/county roads. FEMA is evaluating for a potential Presidential declaration. Most the roads are open currently. 4+ million in damages to DNR locations. In-land water quality concerns and well testing have been addressed by Public Health. • Pepin/St. Croix/Dunn Counties participated as Ingestion Counties in the Prairie Island Nuclear Power Plant Full-scale exercise with the State. It involved EOC activation and sampling strategies • Sawyer County had an actual train accident. They will be providing training addressing some of their lessons learned in September. Aimee will forward out the information from Pat Sanchez. • OakLeaf Surgical Hospital reported on a real partial power failure. They learned what equipment functions at what level on a partial shutdown. Some lessons were expensive (MRI). • Barron County reported out on their MCI/Active Shooter exercise that involved LE, many EMS agencies, EM, and hospitals. No one was present from EM, but the hospital representatives spoke about lessons learning. Communication remains a number one issue. <p>Upcoming Events:</p> <ul style="list-style-type: none"> • Hospital Evacuation Exercises taking place at Amery and Hudson in September. Westfield’s Hospital completed theirs in July.
RTAC	<ul style="list-style-type: none"> • Rob was not available for report. • Meeting was held last week with conversation and solution regarding education for critical access hospital Medical directors. • Worked on budget • 3 PHDLS course, and hopefully medical director training (Critical Access hospitals) to include trauma coordinators

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	<ul style="list-style-type: none"> • Still working on data collection on Door-time-to-transfer
Partner Updates	<p>Western WI Public Health Readiness Consortium:</p> <ul style="list-style-type: none"> • Preparedness Conference planned for next June 10-11, 2019, at WITC in Rice Lake. <p>Emergency Management:</p> <ul style="list-style-type: none"> • Plan of Work 2nd half will be closing out on September 30th • Still waiting for further information from FEMA regarding the Presidential Declaration for up north. <p>Medical Reserve Corps:</p> <ul style="list-style-type: none"> • Locally the Sawyer County MRC has met monthly and disseminating Lyme’s Disease information/education. Working on recruitment, cataloging AEDs in the county/organizations, and presenting at local service organizations. • Human trafficking toolkit should be developed by September and ready for distribution.
Old Business	<p>Office of Preparedness and Emergency Health Care (OPEHC) Updates:</p> <ul style="list-style-type: none"> • Brian reported that there was a presentation and very early conversation about eICS: similar to a WebEOC. A platform to allow WebEOC and other products to merge or combine information into one system, and cascade information up. Taking a virtual EOC concept and merging virtual systems that do not typically work together. • Restructure has taken place. Michelle Seitz has moved to a Planning position within the office. The PHEP and HPP Manager positions have been merged and recruitment for this position will begin soon.
New Business	<p>Review of Regional Work Plan</p> <ul style="list-style-type: none"> • Required: maintaining records of memberships, submit funding amounts including in-kind support, complete regional hazard vulnerability assessment, distribute empower and social vulnerability index information to membership (every 6 months), review and update the regional preparedness plan, collect NIMS compliance letters from hospital partners, conduct annual coalition surge test, develop regional response plan, conduct a redundant communication drill (every 6 months) <p>WISCOM testing for BP1S</p> <ul style="list-style-type: none"> • Board voted to re-contract with John Kruk • WISCOM drills. Each hospital will have a chance to initiate the WISCOM drills this year. Sign up! If you do not sign up, then Aimee will sign up for you. • EM Resource: Goal is to provide long-term care training for bed counts. <p>Small Group Activity regarding Discussion of Top Priorities as Identified in the Coalition Assessment Tool (CAT).</p>

TOPIC	DISCUSSION
	<p>Review of Coalition Assessment Tool (CAT): each of the following came back as high-risk/gap areas</p> <ol style="list-style-type: none"> 1. Planning for Continuity of Operations: Recommendation: Re-focus on 96 hour operability. Would like to have a speaker/training and education/toolkits developed and shared. 2. Protect Responders' Safety and Health: Recommendation: Address PPE needs/training across all disciplines. Standardize JIT training for EMS agencies. Clarify decon requirements and expectations across disciplines. 3. Plan for a Medical Surge: Recommendation: Do region-wide exercises using WISCOM and WiTRAC only, no patient involvement.
<p>Upcoming Training</p>	<ul style="list-style-type: none"> • Managing street Drugs (Barron County) • Dementia Awareness Training for First Responders • ICS 300 Eau Claire • WI Public Private Partnership Disaster Summit • 10th Annual MN Childhood Injury Summit • Critical Care Emergency Symposium-Mayo clinic health system Eau Claire • WHA Preparedness Conference: Cyber Security and Healthcare October 23rd, Madison • Faith-based Opioids training in Rice Lake at Turtleback Golf Course <p>All trainings and information are on the www.wiherc.org website!</p>
<p>Adjourn</p>	<p>Motion and second to adjourn. Meeting adjourned at 1156.</p>
<p>Next Meetings:</p>	<p>October 5, 2018 at Mosaic Telecom Training Center, Cameron, WI</p>
<p>5. Prepared by : Natasha Cardinal and Aimee Wollman Nesseth</p>	<p>6. Approved by (Joint Incident Command):</p>