



HICS FORM 202: INCIDENT OBJECTIVES

1. Incident Name: NWWIHERC Board of Directors	2. Operational Period: April 14, 2023 0830-0930	3. Incident Location: In Person and Virtual Options
5. In Person Attendance: Aimee Wollman Nesseth (Coordinator), Brittany Fry (WWPHRC-Vice Chair), Darren Van Blaricom (Health Partners Valley Hospitals), Randy Books (NW WEM Region), Sara Wartman (Bayfield County Public Health), Robert Goodland (RTAC Coordinator). Virtual Attendance: Jean Roedl (St. Croix Tribal Health)		

TOPIC	DISCUSSION
Call to Order	The meeting was called to order at 0833 by Vice Chair, Brittany Fry. Aimee took a moment to recognize the loss of two Barron County Officers in a shooting last weekend. The funerals will happen tomorrow. Hunter and Emily were well known in the community and many are grieving. Reminder to us all. Thank you for all you do.
Additions to the Agenda and Announcements	Motion to approve agenda by Randy Books seconded by Sara Wartman. Motion approved.
Review of Minutes	The March Minutes were sent out for review. Motion to approve the minutes as written by Sara Wartman. Second by Randy Books. Motion approved. Minutes will be posted to our website under "Resources".
Financial Update	<p>Approval of HERC Coordinator Reimbursement Invoices for non-Travel and Travel, March, 2023:</p> <ul style="list-style-type: none"> Motion by Sara Wartman to approve both the non-travel and travel invoices as presented. Second by Brittany Fry. Motion approved. <p>Budget Period 4 Base Budget to Date:</p> <ul style="list-style-type: none"> Aimee presented the budget report to date. The Board will be looking at strategies to spend down the remaining funds prior to the end of the year during the Strategic Planning meeting this afternoon. Motion to approve budget as presented by Randy, seconded by Sara. Motion approved. <p>Special Project Funding Process (formerly known as Carryover Funds):</p> <ul style="list-style-type: none"> The initial special project funding has been approved and the purchase order has been received. All of the HERCs were given an opportunity to request a second round of special project funding for a total of \$116,917. After multiple conversations and email votes to approve the budget request, the request was submitted on Wednesday, April 12, 2023. Waiting now for OPEHC approval and an amended purchase order. <p>Scholarships:</p> <ul style="list-style-type: none"> The Revised BASE Budget was approved with the increase in scholarship funds to \$18,500. To date, \$16,860 has been awarded. Board suggested adding more money to scholarships based on need. Will send email out to membership that there is a deadline to request scholarship funding this year to give us an idea of how much we need to designated in another revised budget.

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Advisory Group Updates	<p>Updates:</p> <ul style="list-style-type: none"> • Last meeting was March 31, 2023. Brittany was in attendance. The largest issue was the second round of special project funding. • A new OPHEC internal organizational chart was shared for information only. There are now four Unit Supervisors. The Hospital Preparedness Program (HPP) Manager (newly hired, Lauri Maki, who will start May 8) and the HERC Coordinators fall under the Data and Analytics Unit Supervisor. • Report from the Strategic Planning Committee included asking for volunteers from the Advisory Group and HERC Coordinators to either chair, or sit on various sub-committee work groups.
Old Business	<p>Review of Orientation Materials</p> <ul style="list-style-type: none"> • No additional work has been done on this to date. Board members, please send Aimee your thoughts about what the HERC brings to your specific discipline. Thank you! <p>Medical Response Surge Exercise</p> <ul style="list-style-type: none"> • This will take place on May 11, 0900-1200. The Design team has met three times to date. All play during this exercise will take place via eICS and in individual hospital settings. eICS training will be available April 26 and May 2, 1200-1230. This will be recorded and shared with those unable to attend. The key is to make sure you have the ability to view eICS through EMResource. Aimee will be sending out information regarding this training. • No actual phone calls will be made to hospitals outside of our region. There will be a SIM CELL including Aimee, Rob, Brian K, and Drs. Haley and Taormina. • All hospitals in the region, the Board of Directors and regional support individuals such as Brittany Fry, and Lisa Olson-McDonald will be available to assist. • The focus is NOT on how patients get to the hospital from the field. The focus is on how hospitals manage surge and transfer patients out as needed. We expect to find gaps in EMS interfacility transport resources.
New Business	<p>Strategies for Spending down base funding: Will address at the afternoon's meeting.</p>
Adjournment Next Meeting	<p>Next Meeting: May 5, 2023 0830-0930 Virtual Only.</p> <p>Meeting adjourned at 0920 to prep for next meeting.</p>
5. Prepared by:	Aimee Wollman Nesseth
<p>1 Incident Name: NWWIHERC Board of Directors</p>	<p>2. Operational Period: Tuesday, April 11, 2023 Email VOTE Request: Aimee provided a copy of the REVISED Second Round of Special Project Budget Request for the Board of Review.</p> <p>Motion by Sara Wartman to approve the revised budget as presented and to be submitted to OPEHC by the deadline. Seconded by Brittany Fry.</p>

TOPIC	DISCUSSION
	Motion approved.
<p>1 Incident Name: NWWIHERC Board of Directors</p>	<p>2. Operational Period: Monday, April 17, 2023 Email VOTE Request: from Brule Fire on behalf of Douglas County Vacationland Fire and EMS Association. “We are planning on holding a recruiting and retention class on May 13th. The class is being held in Lake Nebagamon at their fire station and hosted by the Douglas Vacationland County Fire and Emergency Association. It is open to all emergency service agencies in Douglas and surrounding countries. The class is titled Modern Day Recruiting and Retention. It focuses on what is needed to successfully recruit and retain member in today's world. We are focusing on recruiting EMRs, EMTs. and fire fighters. This class is open to both volunteer and career services. We are bringing in an instructor that has been recommended by the president of the Wisconsin State Fire Chiefs Association. We have a sponsor for a position of the cost but are in need of an additional \$1,500 to \$2,000 to cover the remainder of the cost for the instructor's fees, his travel, and per diem”</p> <p>Motion by Randy Books to approve \$2000 out of HERC Base Funding for EMS Training to support this training. Seconded by Sara Wartman. Motion approved.</p>