



HICS FORM 202: INCIDENT OBJECTIVES

1. Incident Name: NWWIHERC Board of Directors	2. Operational Period: December 2, 2022 0835-0933	3. Incident Location: Teleconference
5. Virtual Attendance: Aimee Wollman Nesseth (Coordinator), Bob Lindberg (Cumberland Healthcare-Chair), Brittany Fry (WWPHRC-Vice Chair), Sara Wartman (Bayfield County PH), Natasha Cardinal (St. Croix County EM), Randy Books (NW WEM), Jon Schultz (Eau Claire Fire Department), Candi McConnell (Water's Edge), Darren Van Blaricom (Health Partners Valley Hospitals), Wayne Street (Mayo Clinic Health System-Eau Claire), Robert Goodland (NWWIRTAC).		

TOPIC	DISCUSSION
Call to Order	The meeting was called to order at 0831 by Chair, Bob Lindberg.
Additions to the Agenda and Announcements	New Additions: Redundant Communication Drill. Motion to approve agenda with this addition by Brittany and seconded by Candi. Motion approved.
Review of Minutes	The November Minutes were sent out for review. Motion to approve the minutes as written by Brittany. Second by Randy. Motion approved. Minutes will be posted to our website under "Resources".
Financial Update	<p>Approval of HERC Coordinator Reimbursement Invoices for non-Travel and Travel, November 2022:</p> <ul style="list-style-type: none"> Motion by Brittany to approve both the non-travel and travel invoices as presented. Second by Randy. Motion approved. <p>New Carryover "Special Project" Process Update:</p> <ul style="list-style-type: none"> A "wish list" has been sent to the Office of Preparedness and Emergency Health Care (OPEHC), but there are no other updates to the process at this time. <p>Review of Budget to date:</p> <ul style="list-style-type: none"> Our base budget of \$150,000 has been approved by OPEHC. We have received payment for the first two invoices submitted. <p>Budget Changes:</p> <ul style="list-style-type: none"> There is an increased need to move training for Highly Contagious Infectious Disease EMS transport into the base budget. Discussion held regarding where this funding could come from including moving some money out of travel (Brittany and Bob State meeting travel, national conference budget, etc.) Aimee will work on this and send out a revised budget for approval to the Board prior to submitting to OPEHC. <p>Volunteer Generation Fund Grant:</p> <ul style="list-style-type: none"> The HERC is not able to meet the match requirements for this grant which were reinstated this grant cycle. Therefore, the HERC will no longer receive this grant and the three special project managers will not continue in their sub-contracted roles. This is a disappointment for all, but given the financial structure of the HERC it was determined there was no way to meet this requirement. Aimee asked for reimbursement for mileage for Jan Victorson and Steve Bethke (VOAD Special Project Managers) for a November 1, 2022 meeting in Spooner, prior to making this determination to end the contract out of unrestricted non-HPP

TOPIC	DISCUSSION
	<p>money. Motion to approve \$29.07 for Steve and \$72.42 for Jan out of these funds by Bob and seconded by Darren. Motion approved.</p> <p>Google SSL Designation:</p> <ul style="list-style-type: none"> We have been notified by our web designer that Google of the following: “Google is actively penalizing websites without an SSL, and your website does not have one. We are highly recommending that all our customers to switch to https to ensure consumer confidence, maintain search rankings, and comply with Google's recommendations. It's the #1 thing you can do to boost your website's search engine rankings. It costs \$360/year If you rely on Google search for people to find your website, this is money well spent.” Beth Meierstein, First Net Impressions Aimee believes we currently have enough budgeted to cover this added expense based on last year’s spending. Motion by Jon and seconded to Randy to notify First Net Impressions to add the SSL designation to our website. Motion approved.
<p>Advisory Group Updates</p>	<p>Updates:</p> <ul style="list-style-type: none"> Last meeting was held in person and virtually on November 18, 2022. Bob and Brittany attended virtually. Final minutes of the meeting have not come out yet. Discussion about changing the cadence and schedule of the Advisory Group meetings in order to allow for more “advising” and less repetition with the HERC Grantee Staff meeting (currently held the day before). Three options were presented. The goal will be to “try out” all three in the next six months to determine which works best. OPEHC will review this and propose changes in meeting times for the first half of 2023. The Strategic Planning committee will be meeting December 7 in Portage. Kelli Engen is on the committee representing Region 1 (NWWIHERC) and Local Public Health.
<p>Old Business</p>	<p>Discussion of WISH List for Special Project Funding</p> <ul style="list-style-type: none"> We may be asked to prioritize our wish list based on the funding available. Board decided to wait to learn more about the request process prior to prioritizing the list. <p>Work Plan Review</p> <ul style="list-style-type: none"> We are on target for deadlines at this time.
<p>New Business</p>	<p>Redundant Communication Drill:</p> <ul style="list-style-type: none"> We are required to complete two during the fiscal year, one prior to the end of December. The Board did not feel strongly about which communication platforms to test and asked Aimee to choose two to test. <p>HCID Assessment Hospital and EMS Update:</p> <ul style="list-style-type: none"> With the resurgence of Ebola in the news there has been discussion between Regional partners and the State regarding the status of our assessment hospitals for highly contagious infectious diseases. There has been a significant decrease in the number of hospitals in the State willing to continue in this role. There has been conversation with HSHS Sacred Heart Hospital in Eau Claire to determine their ongoing commitment to this role in our region and State. To date, Aimee has not heard of any changes although they were going to discuss at their leadership level. At this time, Mayo Ambulance would be our primary HCID EMS service. <p>Radiological Response Annex:</p>

TOPIC	DISCUSSION
	<ul style="list-style-type: none"> • Aimee sent out the regionalized template. Please review and send any feedback back to Aimee. Aimee will be sharing with Pierce County as well to make sure their Prairie Island plans work in conjunction with the HERC regional plan. We are required to hold another facilitated discussion /TTX on this annex and will do so at either the February or April Membership meetings. <p>Request for Assistance:</p> <ul style="list-style-type: none"> • Aimee received a request for \$50 assistance with the Mayo Clinic Health System-Northland Safety Camp to be held in June, 2022. Motion by Randy, second by Jon to approve this request. Motion approved.
<p>Adjournment Next Meeting</p>	<p>Next Meeting will be virtual ONLY January 6, 0830-0930.</p> <p>Motion to adjourn made by Sarah at 0928, seconded by Brittany. Motion approved.</p>
<p>5. Prepared by:</p>	<p>Natasha Cardinal and Aimee Wollman Nesseth</p>