



HICS FORM 202: INCIDENT OBJECTIVES

1. Incident Name: NWWIHERC Board of Directors	2. Operational Period: March 4, 2022 1100-1200	3. Incident Location: Teleconference
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5. Attendees: Aimee Wollman Nesseth (Coordinator), Brittany Fry (WWPHRC-Vice-Chair), Candi McConnell (Water's Edge), Darren Van Blaricom (Health Partners Valley Hospitals: Amery, Hudson, Westfields), Sara Wartman (Bayfield County Public Health), Natasha Cardinal (St. Croix County Emergency Manager), Randy Books (NW WEM), Jon Schultz (Eau Claire Fire Department), Wayne Street (Mayo Clinic Health System-Eau Claire), Diane Erickson (Red Cliff Tribal Health).

TOPIC	DISCUSSION
Call to Order	The meeting was called to order at 1101 by Brittany Fry.
Additions to the Agenda and Announcements	Motion to approve the agenda with addition of TEEX Class discussion by Sara Wartman, seconded by Wayne Street. Motion approved.
Review of Minutes	<ul style="list-style-type: none"> Aimee presented the February Board of Director Minutes for approval. Advisory group updates were shared by email. Aimee doesn't have to reapply for coordinator positions this year. We are still waiting on ABLs seats. Burn annex approved. Motion by Jon Schultz and seconded by Natasha Cardinal. Motion approved.
Financial Update	<p>Approval of HERC Coordinator's (Aimee's) February Expenses</p> <ul style="list-style-type: none"> Approval of HERC Coordinator Reimbursement Invoice for February, 2022 – approved through email on 3/3/22. <p>BP 3 Budget: We've spent \$60, 963. We have roughly \$75k to spend of carryover funding that MUST be spent by the end of June, 2022. Aimee has gone through budget to look at the things we know we must pay (insurance, costs to maintain website, Med. Advisory Contract, WISCOM, etc.) estimating a cost of \$69,116 – possibly an overestimate. We are looking at needing to spend roughly \$6-10k before end of fiscal year.</p> <ul style="list-style-type: none"> Suggestions and discussions for spending: <ul style="list-style-type: none"> Fired Up for the Future Camp. Motion to approve \$4,000 for this camp by Jon Schultz. Seconded by Sara Wartman. Motion approved. Sponsorship for Under One Roof Conference: Motion to approve cost of the exhibitor booth (\$250) by Sara Wartman and Darren Van Blaricom. "One Simple Decision Distracted Driving Simulator" - Discussion to table this discussion after demonstration of the tool at our next BoD and Membership meeting, April 8, 2022, at Mosaic Telecom in Cameron WI. This would be something that would be "borrowed" throughout the region. Online hospital decon training: Discussion about needing more information prior to making a purchase. This would be awareness level training ONLY. Vistelar Train the Trainer Course-Discussion regarding train the trainer opportunity. This is already budgeted and Aimee will move forward with clarifying the course and sending out more information asap.

TOPIC	DISCUSSION
Advisory Group Updates	<p>Updates:</p> <ul style="list-style-type: none"> • Jeff Phillips, Director of the Office of Preparedness and Emergency Health Care (OPEHC), Wisconsin DHS, is retiring (leadership level). COVID response mental health was discussed and what we might want to focus on at the HERC level.
Old Business	<p>Advanced Burn Life Support Seats:</p> <ul style="list-style-type: none"> • Still waiting on final allocation from State's latest purchase. If your hospital Emergency Room is interested in either physician or non-physician seats, please email Aimee. <p>Hazard Vulnerability Assessment:</p> <ul style="list-style-type: none"> • Regional Conversation March 1, 1000. The conversation held earlier this week went very well, with great feedback and discussion points. Several people provided email comments, and approximately 90 different organizations represented on call. There was discussion from the Board on Air & Water Quality, Animal Disease, and Straight-Line Winds. Aimee will finalize and send out to Board for final approval. <p>Incident Management Team Strategy:</p> <ul style="list-style-type: none"> • Last meeting February 18. Will hope to be ready to share more information in the next three months or so. <p>VOAD Development Special Project</p> <ul style="list-style-type: none"> • Ongoing. Media releases in several newspapers in Northern WI. Will begin presenting to interested volunteer agencies soon.
New Business	<p>Family Assistance Center Training: <u>March 30, 2-3:30 p.m. ZOOM and April 13, 1-3 p.m.</u> in-person exercise at Mosaic Telecom Training Room, Cameron. Approximately 17 people are currently registered.</p> <p>Supply Chain Integrity Assessment Strategy</p> <ul style="list-style-type: none"> • Held a first meeting. Decided to ask partners to share their primary and secondary suppliers to understand how supplies are obtained throughout the region. <p>CMS Partner Virtual Exercise:</p> <ul style="list-style-type: none"> • This has been requested by several Skilled Nursing Homes. Aimee has scheduled an exercise for June 1, 0930-1130 and will get information out shortly. <p>TEEX Class: MGT-341 Disaster Preparedness for Hospitals/Health Care</p> <ul style="list-style-type: none"> • This course was requested by the region through the Training and Exercise survey last fall. TEEX is now scheduling for fall, 2022. Discussion about when to offer this two-day course. Will propose dates in October.
Adjournment Next Meeting	<p>Discussion regarding next meeting and whether or not it should be in person. Suggestion to speak with WWPHERC Health Officers and Barron County to be sure we are meeting in person with their blessing.</p> <p>Motion to adjourn at 1205 by Darren Van Blaricom, seconded by Randy Books. Motion approved.</p> <p>Next meeting will be held Friday, April 8, 2022, 0830-0930 prior to the Membership Meeting. Mosaic Telecom Training Room, Cameron, WI. Virtual Option will be available. **Note one week later than usual.</p>
5. Prepared by:	Natasha Cardinal and Aimee Wollman Nesseth